

# Impington Parish Council Environment & Burial Ground Committee

Minutes of Meeting, Thursday 2<sup>nd</sup> October 2008 7.30 p.m.

held at The Parish Office, New Road, Impington

Present: Cllrs P J Nudds (Chairman), H S Abdullah, M V Cope  
Mr T W Silk; Ms A Conder, Tree Warden

Clerk: Mrs A Young Pages: 3

Action By Cllrs:

## 1. Apologies for Absence

Cllr D W Payne (Council business)

## 2. Members Declarations of Interest

None

## 3. Acceptance of Terms of Reference

Noting a quorum of 2, agreed to recommend acceptance to Full Council. Comment made that normally any co-optees opinion would be taken into account and decision deferred to meeting with more Councillors present if appropriate

**October Full Council**

## 4. To Sign and Approve Minutes 30 June 2008

All in favour and to be signed as a true record

## 5. Matters Arising

30 June 2008

Health & Safety H&S Assessments Clerk and Cllr G Payne due to carry out shortly **GSP**  
Byelaws No progress since at Parish Council. Communities and Local Government consulting on procedure – by 20 November

Dog Bin/Litter Bin Issues Dog bin relocated to Copse. Request from resident to relocate dog bin in Mill Lane – options from SCDC to remain in place or be removed altogether. All agreed dog bin should be retained. Second request for litter bin at Whaling Commission refused by SCDC

Seat at The Coppice Quotes for re-siting not yet obtained. Following further consideration all agreed to replace seat at existing site, with seat type as at Cambridge Road. Site & Maintenance Services to fix as proven best value for speed and cost

Lorry Parking in Cambridge Road Further letter of complaint received advising Vision Park staff were moving lorries to Cambridge Road from Chivers Way. Meeting with CCC to be sought to discuss AJC decision to implement blanket ban on overnight parking in Histon and Impington. Cllr Nudds to visit resident and explain and raise at next Police panel meeting **PJN**

Outstanding matters List to be drawn up by Clerk and Chairman before 2009 – 2010 budgets agreed  
Chairman brought forward part of item 13 Burial Ground

## 13. Burial Ground Walkabout 5 August 2008

Signed as correct record. Matters Arising:

Water Supply at Burial Ground No responses to quote requests as yet; H&S Assessments Clerk and Cllr Payne to undertake; Policies work required on definitive policies on benches; public art; memorial sites; Downpipe to shed all work completed; Compost area not relocated; Hedge flail quote from Buchans Landscapes (Impington Parish Council's grass and verge maintenance contractor) for £87.50. Agreed to request flail to end of allotments, budget allowed up to cost of £150

Allotments Site plan and marker posts required

Trade Waste Bin for Histon PC now located at Burial Ground. Groundsman/Litterpicker to be asked to look at design to fence off/hedge the bin so it could become permanent site

"In Committee" – Employment/additional contractor issues up-date as reported to Full Council September 2008. Possibility of a role for burial organiser in future years

7 Spring Close letter of complaint re height of trees and undergrowth. Groundsman had already been asked to clear a strip along boundary but agreed to check with Acacia if any issues. Cllr Nudds to consider if Probationary Team could assist with clearance **PJN**

Chairman returned to agenda order

## 6. Spend v Budgets

Report accepted (Appendix 1). Agreed any other category suggestions for next year's budget to be sent to Clerk/Chairman for inclusion in precept calculations. Burial ground budgets included in paper. Year 2 priorities Next Agenda

**Next agenda**

## 7. SCDC and CCC Issues

SCDC Cllr Nudds reported on overhanging branch problems Homefield Close, Henry Morris Rd, discussion with SCDC and CCC and meetings attended. Removal of part of Dole hedgerow by utility supplier reported; Plastics Recycling to start October 2008 (bottles); Bin The Copse bottom of liner gone. SCDC to be advised

CCC Walkabout due 6 October (Cllr Nudds/Matt Pickering) to include queries on duplicate street lights; blocked light columns; water problems outside Station Stores

Bus Shelter request for Cambridge Road not successful under MHIS last year. Agreed to re-apply in this year's scheme. Bids due in, **Full Council/Planning agenda October 2008**

Mill Road re-instatement CCC had asked for a Sec 38 inspection

Arbury Park Verges CCC to organise cut for this year, for review 2008-09

MHIS Bids Cllr Nudds agreed to put together a scheme design with a view to a second bid for the scheme, on a road layout possibility for Cambridge Road junction to Lone Tree Avenue **PJN**

## 8. Tree Wardens Report

Commemorative Tree agreed to purchase hornbeam and guard (budget of £200 agreed) and arrange to plant 15 November. Renovated plaques to be repositioned at same time

Tree Works applications 2 The Crescent, remove copper beech. Requested replacement condition

The Copse Possible transfer of lease to Impington PC from Histon Football Club Holdings Ltd.

Following lengthy discussion and varied opinion on amenity gain, and receipt of written report from Tree Warden, agreed Tree Warden to request Acacia carry out survey (informal quote). Outcome of survey to be conveyed to Histon FC Holdings Ltd with the Environment Committee's recommendation being the Parish Council do not consider further taking on the ownership unless the work first carried out or funded, but also to advise the Holdings Company that the work should be carried out in any case

Former Unwins site This and other TPO requests outstanding with SCDC

Coppice (No 1) Letter of complaint received regarding trees and landscaping. Tree Warden had obtained legal opinion and response to be drafted accordingly and sent to resident

Histon Football Club Landscaping Nothing further to report

5 trees requiring felling at The Copse Agreed Tree Warden to obtain advice and quote from Acacia. Second quote to be obtained for report back to Council

Coppice Tree quotes outstanding. Clerk to expedite during coming month

Guided Bus issues at The Copse Latest landscaping plans requested from Guided Bus team

## 9. Chairman's Report

1 Cllr Nudds reported on Guided Bus Copse issues; Homefield Park working party due to meet 11 October; Enviro Volunteers up-date; Not In My Neighbourhood Week activities; Manholes at Copse – Anglian Water now taking action; fly tipping in the Coppice reported but no evidence seen; Hedge clearance at The Dole. Written report to be provided for file

2 Finances: daffodil and wildflower planting proposals up to £200. Agreed Clerk to order 3 sacks of daffodils for planting 25 October and 1 November. Cllr Nudds to organise wildflowers and meet with Buchans to discuss cutting down into ditch at Clay Close Lane **PJN**

3 Gatekeeper's Hut: Cllr Cope agreed to investigate grant funding for re-build. Possible uses debated, and indicative costs of £7,000 to £10,000 **MVC**

Proposal to hire shredder twice year: Agreed to provide (noting Histon PC providing the same). This to back up agreed Environmental Statement for carbon footprint reductions, re-use of chippings. New category agreed for next year's budgets "Equipment Hire" and budget to be provided for 2008-09 also

Coppice Areas H&S issue had arisen near to No 31 (state of wall). Cllr Nudds to request advice from Matt Pickering on walkabout. Agreed a contingency budget required for future years **PJN**

## 10. Playground Inspector's Report

Cllr Abdullah returned Rospa report, no significant items identified. Trevor Smith continued to make weekly written reports

## 11. Grass Contract 2009 – 2010

Now to go out for quotes, as Buchans contract 1 year only. Required by 2 December. Suggestion that subject to reasonable quote, Buchans be given further year as 3 year option would have been agreed in 2008 if requested

## **12. Other Reports and Correspondence**

NIAB No further report

Planter at Guided Bus Level Crossing Some finance may be required if to progress. IVC keen to become involved

Improvement works Mereway Byway. Plans noted

Feast Market comments reviewed

Various brochures and reports noted. Local Access Forum Annual Report; Cambs & Peterborough Rural Services Survey 2007; Countryside Access Team Annual Report

### **Date of next meeting**

2<sup>nd</sup> December 2008 . Next agenda Budgets for Precept; Grass Cutting contract

Meeting closed at 10 p.m.