

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 17 NOVEMBER 2008 7.30P.M.
AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Vice Chair Cllr B S Ing Cllrs H S Abdullah, M V Cope, J Kirschner, P J Nudds, G S Payne, V A Kelly, N J Warren Dist Cllr N S Davies; Dist Cllrs M J Mason and J P Chatfield (both in part)
7 members of the public

Mrs A Young Clerk
Power Action

1 APOLOGIES FOR ABSENCE

129 Cllrs Gooden (personal), Cty Cllrs Jenkins and Bradney. Cllr Creasey was absent

2 MEMBERS' DECLARATIONS OF INTERESTS

130 Cllr D W Payne Item 14b) Expenses claim, prejudicial interest. With agreement of Council, standing orders suspended and items 3 and part of 7 combined and brought forward

3 OPEN SESSION FOR THE PUBLIC

7 PLANNING (1 of 2)

131.1 S/1819/08/F Mr & Mrs D Curtis, adj 14 Drake Way – new dwelling Cllrs had seen all copy letters of objection from neighbours and application papers. 4 residents spoke in objection and supplied various plans and photographs
Mr Philip Leat 18 Drake Way felt the application:

- Detrimental to character of area (5 bed, all others 4 bed); out of keeping
- Did not enhance the area
- Detrimental to edge of Green Belt, visual impact of build on garden
- Set a dangerous precedent

Mrs Sally Jones 12 Drake Way spoke on issues unique to her property:

- Loss of privacy and amenity due to overlooking of garden and living accommodation, noting planned removal of garage currently acting as screen. Proposed to plant strip noted
- Domination of countryside
- Noise and disturbance from new gravel drive

Mr Michael Pride 16 Drake Way felt concern over:

- Vehicular and other access; parking issues. Problems currently with shared private access to 4 houses. No lights, shared vehicular/pedestrian access
- 5 bedroom house likely to produce 2-3 extra cars. Problem to turn and drive out in forward gear
- Construction issues – proper and safe access impossible

Mr Graham Hastings, 10 Drake Way covered:

- Traffic congestion and safety issues. Young children play regularly in Drake Way
- Recent accident involved milk float and parked car
- Parking on pavement regular occurrence
- Overlooked garden

Mr Hastings confirmed Nos 8 and 4 Drake Way expressed same concerns

131.2 Cllrs and residents discussed: Emergency access restrictions; Siting of No 7 Drake Way; Conditions available to ensure windows unopenable

131.3 Chairman re-instated standing orders and following further discussion all agreed to **RECOMMEND REFUSAL** and delegated listing of grounds to Cllr Ing and Clerk for submission. Relevant planning reasons discussed.
6 members of public left meeting. Chairman returned to agenda order

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 20 OCTOBER 2008

132 All in favour to approve and sign as a true record. Also “in Committee” minutes

5 MATTERS ARISING FROM PREVIOUS MINUTES

133.1 Item 113.1 Police Introduction from new Neighbourhood Police Sergeant Paul Rogerson; various emails forwarded to all on Burglaries, call handling statistics; reports of dangerous driving and parking made to Police

133.2 Item 119.2 Newsletter 2 feedback letters received on “Drop In” session and Post Office closure

133.3 Item 119.4 Speedwatch Resident expressed interested in taking part

133.4 Item 120.1 Community Minibus Driver 3 volunteers have come forward

133.5 Item 121.4 Terms of Reference for Finance Committee Next agenda

January 09 agenda

133.6 Item 122.6 Mobile Warden Scheme meeting notes copied for all. Noted generous reserves, request for 08-09 funding expected

133.7 Item 123.2 MHIS Bid made, question raised over funding

6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 134.1 Minutes of meeting 10 September copied to all and accepted. Extraordinary meeting held 4 November. Meeting due 20 November, AGM 3 December
- 134.2 Cllr Abdullah queried discussions held on car park extension. Histon PCllr Davies confirmed it would be 12-18 months before any discussion took place. Cllr Abdullah expressed concern over loss of unmanaged “kickabout” areas and access to public toilets from Play Area

7 PLANNING COMMITTEE REPORT (2 of 2)

- 135.1 Minutes 21 October copied to all and accepted. Next meeting due 25 November. Dist Cllr Chatfield arrived
- 135.2 LDF Rejection Sites Cllrs from Orchard Park looking at response on Orchard Park recommendations. Cllr Ing to call Planning meeting with single agenda item to look at responses on this and rejected sites by 12 December **BSI**

8 ORCHARD PARK PLANNING COMMITTEE REPORT

- 136.1 Minutes 21 October copied to all and accepted. Next meeting due 25 November
- 136.2 Legal matters:
- i) Confirmation of approval of current version of initial area of Transfer for POS 4, only area shown edged red with rights of way pending transfer
 - ii) Confirmation of scope of work to be carried out to area hatched red (POS 4) prior to its transfer
POS 4 being community centre, agreed to pass correspondence to any new “Shadow” Council to respond **OPSCC**
 - iii) Comments on letter dated 8 September from Unex Group, regarding POS 5
Agreed to delegate Cllrs Warren, Kirschner/Creasey, Clerk to resolve after reference to Maintenance plan **NJW**
- 136.3 Formation of “Interim” or “Shadow” Community Council Clerk supplied addendum to Clerk’s report covering agenda item (Appendix 3). Prop Cllr D Payne, sec Cllr Ing, all in favour to spend up to £100 per month on contribution to Orchard Park School for office from 21 November, until 31 March 09, and from precept funds. Clerk and Ms Haywood to meet 18 November to make plans for bringing other items forward to next available agenda

9 CLERK’S REPORT

- 137 Clerk reported on: HCV Parking Ban; Following discussion with Chairman, agreed to cover costs up to £100 (with HPC) for printing etc connected with 20s Plenty Rally held in Histon, from Highways & Traffic budgets unspent from Traffic Survey costs; Council of Churches holding Carol Service on Histon Green 17 December, Christmas lights due to be erected 5 December 2008; South Cambridgeshire Crime & Disorder Reduction Partnership – workshop groups covering “Adopt A Neighbour” scheme or “Visual Audits”; Risk identified in office of overload to bookshelf. New lever arch storage unit ordered at £72; Additional cut allowed for Impington grass at recommendation of contractor; NIAB fence at Play Area in South Road has been replaced

10 CHAIRMAN’S REPORT

- 138.1 Chairman’s monthly report accepted (Appendix 1)
- 138.2 Traffic Survey Input sought on analysis/presentation/recommendations from Councillors
- 138.3 SCDC Meeting 1 December Cllr Ing to attend **BSI**
- 138.4 Newsletter Various topics discussed. Agreed copy deadline date 21 December, distribution due 13 January 2009
- 138.5 Histon Feast Agreed to write congratulating Committee on excellent sums raised of over £15,000
Dist Cllr Mason arrived at meeting
- 138.6 Histon Football Club Lengthy discussions on Police role during high category home games. Problems reported in parking in New Road with buses unable to pass at recent game and lack of cones at last 2 high profile matches. Council confirmed willing to fund 10% of cost of any double yellow lines possible to help situation in New Road. Agreed to write to Inspector Savage advising Parish Council were deeply concerned the likely parking issues of individual games had not been reviewed by Police as it should be, resulting in severe difficulties

11 DISTRICT COUNCILLORS’ REPORT

- 139.1 Dist Cllr Chatfield reported on OPAG (Orchard Park Action Group) issues; Scrutiny Report on Orchard Park with Action Plan now to be prepared; Housing Futures progress; site meeting with Rebecca Gane SCDC and Cllr Nudds at Homefields area. All now working together to make improvements with footpaths cleared between links to the Dole. County Council now to up-grade footpath. Cllr Nudds thanked Dist Cllr Chatfield for assistance and regretted length of time and effort taken to reach some resolution at District Council
- 139.2 Dist Cllr Mason reported further on OPAG issues and questions raised at SCDC Full Council. Confirmed attendance at forthcoming walkabout meeting on issues surrounding Orchard Park with Portfolio Holder; Environmental Health
Impington Parish Council

- being chased on issues surrounding burst sewerage main in The Copse
139.3 Dist Cllr Davies confirmed recent high level meetings regarding OPAG

12 COUNTY COUNCILLORS' REPORT

- 140 Written report from Cty Cllr Jenkins copied for all and noted

13 IVC – CONSULTATION ON CHANGE OF STATUS TO FOUNDATION SCHOOL

- 141.1 Note received from Cllr D Payne (Appendix 2). Noted response time now extended to 20 November
141.2 All agreed to send comments on process, community engagement, future governing body noting no recommendation
141.3 It was reported that Parent/Governor elections had recently taken place

14 FINANCE

- 142.1 Cllr D W Payne declared prejudicial interest and left room. Cllr Ing took the Chair

- 142.2 Confirmed payment of accounts, prop Cllr Abdullah, sec Cllr G Payne:

Administration M7 £1,701.37 £1, 701.37

Burial Ground expenses £10.72 + VAT £1.88 = £12.60

Orchard Park: **SCDC Public Art storage** £100 £100.00

- 142.3 Approved payment of outstanding accounts, prop Cllr Abdullah, sec Cllr G Payne:

Buchans Landscapes Grass cut 1 verge, 1 inners October £314.53 + VAT £55.04 = £369.57

Print Out Stationery and printing £25.63 + VAT 4.49 = £30.12 (£6.36 is Orchard Park copying) £30.12

Peter Graves Bulbs £48.51 + VAT £8.49 = £57.00

PWLB Parish Office 6 of 50 £1,438.90 £1,438.90

English Woodlands Root Barrier for trees £88.70 + VAT £15.53 £104.23

Royal British Legion Wreath and donation £40 £40.00

LGA 1972 Sec 137

Youth account: **St Andrews Histon PCC** Repayment of BT phone line and internet connection (Sept 07 – March 08) £323.63 (cannot reclaim VAT as not invoiced to Parish Council) £323.63

Histon & Impington Recreation Gd MUGA and Hardcourt hire Sports Club £112.34 + VAT £19.66 = £132.00

Orchard Park: **D W Payne** Memory Stick £9.94 £9.94

ESPO Stationery for Interim clerk £73.11 + VAT £12.81 = £85.92

SCDC 3 bin emptying – annual charge £161 + VAT £28.18 = £189.18

Kompan Limited Topper St slide parts £128.68 + VAT £22.52 £151.20

Site & Maintenance Services Fit slide parts £95 + VAT £16.62 £111.62

- 142.4 Paid in: Nil

15 RECENT CORRESPONDENCE

- 143.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets
143.2 Railway Vue – copy letter re rental increases
143.3 CPALC – Agendas 19 November, nominated representatives, Parish Liaison 1 December and 6 December AGM; constitution; draft accounts
143.4 Communities and Local Government: Consultation on Codes of Conduct for Local Authority Members and Employees, noted any response required by 24 December
143.5 Standards Committee Newsletter to be mailed to all

16 OTHER MATTERS

- 144.1 a) Highways, Transport & Traffic Committee minutes 6 November copied for all and noted
144.2 Speed Control Following request from Cllr Kelly to support calling a public meeting, prop Cllr Ing, sec Cllr Kirschner, all agreed expenditure of up to £50 to produce leaflets, flyers, posters clearly indicating a debate on speed control, not in support of any particular campaign. Dates likely 29 November or 1 December **LGA 1972 S141**
144.3 HCV Parking Banning of parking of lorries on Cambridge Road, Villa Road/The Crescent and Station Road south of the war memorial. Comments from residents prior to approval process at County Council. 40+ Comments received with little opposition (2 against, 1 not sure). Agreed to feedback to County Council (Graham Lowe) with support for the formal consultation. Histon Highways Traffic & Transport Committee to consider other issues raised. Noted SiCiA had reinforced routes to drivers
145 b) Youth Minutes 6 October and 3 November copied to all. Cllr Abdullah confirmed budget work progressing. Orchard Park School lettings policy not yet seen. Connections Bus Project report received
146.1 c) Environment Committee Avenue of 3 trees planted in front of Holiday Inn, Saturday 15 November. One

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commemorative for Trevor Silk for his 27 years service. Cllr Nudds and Enviro Volunteers thanked for the work involved, noting guards yet to be finished, using existing materials and materials to be ordered

146.2 Probation Team working on Clay Close Lane area, actively supported by Rob Mungovan SCDC Ecology Officer. SCDC grant received for £300 for this work. Plugs and wildflower seeds on order

146.3 Northstowe Public Rights of Way work commenced in Guns Lane

147 d) Community Facilities Proposed that: "Impington Parish Council notes the position statement dated 27th October 2008 from the Community Facility Review group, and agrees that the group can proceed with the initial consultation (at a likely cost of about £500, maximum £600) with the community to explore the perceived need for a community centre in whatever form(s) that this may take" Proposed Cllr B S Ing. Cllr Ing gave some background and clarified requirement was £300 from each of Histon and Impington Parish Council, for work on initial consultation to aid decisions required. Sec Cllr G Payne, all in favour. Notes of meeting 27 October provided for file **LGA1972 S141**

17 DATE & PLACE OF NEXT MEETING / 19 FORTHCOMING MEETINGS

148 Next meeting due Monday 19 January 2009, due to commence at 7.30 p.m. at **St Andrew's Church Hall, Burgoynes Rd, Impington** Agreed any urgent items be added to agenda for Planning Committee due Tuesday 16 December

149 Dates of forthcoming Committees confirmed

This part of meeting closed 9.45 pm.

As per standing order 67, in view of the confidential nature of business about to be transacted, any public were temporarily excluded and instructed to withdraw. Dist Cllr Davies was invited to remain