

Clerk:
Mrs A J Young
Telephone/Fax:
01223 235906
E mail: clerk@hisimp.net



PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU

13th November 2008

To members of the Committee:

You are hereby summoned to attend a meeting of the **FINANCE COMMITTEE** at the Parish Office, New Road, Impington on **Tuesday 18th November 2008** due to commence at 7.30 p.m. for the purpose of transacting the following business.

FINANCE COMMITTEE AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 APPROVAL OF FINANCIAL STRATEGY - for life of Parish Council
- 4 TO SIGN AND APPROVE MINUTES OF MEETING 29 JULY 2008 – minutes attached
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)
Terms of Reference Full Council yet to receive
Insurance papers received 13 November. Work required to finalise checks and Asset Register up-date
National Savings cannot give any information on reason for account
Donations and Delegation Policies To be presented to Full Council January 09
Health & Safety To be taken under Full Council in future. Risk Assessment Review taking place currently
PWLB Repayments report copied to all
Charities Annual returns now up to date, statements now being received on investment, work continues on attempts to close as a Charity
- 7 APPROVAL OF FINANCIAL REPORT ANNUAL TIMETABLE
- 8 TO ACCEPT HALF YEARLY BUDGET FIGURES
- 9 TO REVIEW STANDING ORDERS
- 10 APPROVAL OF RE-WORDED FINANCIAL REGULATIONS (in line with Internal Audit suggestion at Review of Effectiveness June 2008)
- 11 MANAGING INFORMATION RISK – Report from Cllr Ing
- 12 COMMITTEE BUDGETS FOR 2009 – 2010
- 13 OTHER CORRESPONDENCE AND REPORTS RECEIVED
- 14 DATE AND PLACE OF NEXT MEETING: Tuesday 13th January 2009 (Precept), then Tuesday 7th April 2009

**For
decision**

**For
decision**

A J YOUNG - CLERK/PROPER OFFICER 13.11.08