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PARISH OFFICE
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IMPINGTON
CAMBRIDGE
CB24 9LU

12th November 2008

To members of the Council:

You are hereby summoned to attend a meeting of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 17th NOVEMBER 2008** at 7.30 p.m. for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum under Item 3. Advance notice of questions would be appreciated.

**Please arrive at 7.15p.m. to look at plans for application under
Agenda Item 7 Planning**

AGENDA

- 1 APOLOGIES FOR ABSENCE
 - 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
 - 3 OPEN SESSION FOR THE PUBLIC *15 minutes*
– standing orders suspended for up to 15 minutes **if public or press wish to speak**
 - 4 TO SIGN AND APPROVE MINUTES OF MEETING 20 OCTOBER 2008 – minutes attached **For decision**
 - 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) *5 mins*
 - 6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Minutes attached 10 September. Extra Ordinary Meeting held 4 November, meeting due 20 November. AGM 3 December 2008 *5 mins*
 - 7 PLANNING COMMITTEE REPORTS *10 mins*
Minutes attached 21 October. Meeting due 25 November To accept
Planning application received from SCDC:
Due to timescales, application cannot go to Planning Committee
S/1819/08/F Mr & Mrs D Curtis, land adjacent to 14 Drake Way – new dwelling
 - 8 ORCHARD PARK PLANNING COMMITTEE REPORT - Minutes attached 21 October. To accept
20 mins
Legal matters:
 - i) Confirmation of approval of current version of initial area of Transfer for POS 4, only area shown edged red with rights of way pending transfer **For decision**
 - ii) Confirmation of scope of work to be carried out to area hatched red (POS 4) prior to its transfer **For decision**
 - iii) Comments on letter dated 8 September from Unex Group, regarding POS 5 **For decision**
- Formation of "Interim" or "Shadow" Community Council - Report covering items to follow:
Agreement to name for "interim" or "shadow" Council **All for decision**
Agreement to spend up to £100 per month on contribution to Orchard Park School for office use from 7 November, from precept funds
Agreement to delegated powers for Clerk and Interim Clerk

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| 9 | TO RECEIVE CLERK'S REPORT – <u>attached</u> | 5 minutes |
| 10 | TO RECEIVE CHAIRMAN'S REPORT – <u>attached</u> | 10 mins |
| | | Some for decision |
| 11 | TO RECEIVE DISTRICT COUNCILLORS' REPORT | 10 mins |
| 12 | TO RECEIVE COUNTY COUNCILLORS' REPORT – <u>attached</u> | 10 mins |
| 13 | IVC – CONSULTATION ON CHANGE OF STATUS TO FOUNDATION SCHOOL – Petition received. Community stakeholder meeting due 12 November, Cllr D Payne to attend and report on any recommendations to change response to consultation, now extended to 18 November | For decision
5 mins |
| 14 | FINANCE & ADMINISTRATION – meeting due 18 November | 5 mins |
| | a) To confirm payment of accounts | For decision |
| | b) To approve payment of outstanding accounts | |
| | c) Paid in and Correspondence Received | |
| 15 | CORRESPONDENCE RECEIVED | 5 mins |
| | a) Circulating file available: Histon Parish Council minutes and various magazines/leaflets | |
| | b) Railway Vue – copy letter re rental increases | |
| | c) CPALC – Agendas 19 November, nominated representatives, Parish Liaison 1 December and 6 December AGM; constitution; draft accounts | |
| | d) Communities and Local Government: Consultation on Codes of Conduct for Local Authority Members and Employees | |
| | e) Standards Committee Newsletter | |
| | f) Other correspondence | |
| 16 | TO CONSIDER OTHER MATTERS | 15 mins |
| | a) HIGHWAYS and TRAFFIC –
HHT&T Committee minutes <u>attached</u> 6 November.
<u>20s Plenty</u> - request for funding of public meeting on speed control – up to £50
<u>HGV Parking</u> – Banning of parking of lorries on Cambridge Road, Villa Road/The Crescent and Station Road south of the war memorial, responses <u>attached</u> | For decision
For decision
For decision |
| | - recommendation to County Council to proceed with formal consultation of HCV parking restrictions as per flyer | |
| | - agree to forward remaining comments to Histon HT&T Committee for consideration/action | |
| | b) YOUTH ADVISORY BODY REPORT Minutes <u>attached</u> 6 October. Meeting due 3 November | 5 mins
To note |
| | Connections Bus Project Summer 2008 Report | |
| | c) ENVIRONMENT COMMITTEE ISSUES – Tree Planting 15 November | 5 mins |
| | d) COMMUNITY FACILITIES paper <u>attached</u> Proposed that: "Impington Parish Council notes the position statement dated 27 th October 2008 from the Community Facility Review group, and agrees that the group can proceed with the initial consultation (at a likely cost of about £500, maximum £600) with the community to explore the perceived need for a community centre in whatever form(s) that this may take" Proposed Cllr B S Ing. Notes of meeting 27 October provided for file | 5 mins
For decision |
| 17 | DATE AND PLACE OF NEXT MEETING:
PROPOSED Monday 19 th January 2008, 7.30 p.m. at St Andrew's Church Hall, Burgoynes Rd, Impington. Proposed any urgent items be added to agenda for Planning Committee due to be held Tuesday 16 December, due to proximity of date to Christmas | For decision
For decision |
| 18 | IN COMMITTEE EMPLOYMENT
"Impington Parish Council agrees to accept the recommendations for the Assistant Parish Clerk/Recreation Ground Clerk and Recreation Groundsman as detailed in the report dated 27 October 2008" Proposed Cllr Gooden | For decision |
| | Latest Information on NALC Pay Scales – TO AGREE REVISED SCALES FOR ALL STAFF TO BE BACKDATED TO 1 APRIL 08, PENDING ARBITRATION | 5 mins |

19 DATES OF CONFIRMED COMMITTEE MEETINGS:

Finance Committee – Tuesday 18 November 7.30 p.m.
Recreation Gd Management Committee (re-arranged), Thursday 20 November 6.30 p.m.
Planning Committee – Tuesday 25 November 7.30 p.m.
Environment Committee – Tuesday 2 December 7.30 p.m.
Recreation Ground Committee AGM – Wednesday 3 December 7.30 p.m.
Planning Committee – Tuesday 9 December 7.30 p.m.
Chairmens meeting – Tuesday 16 December 5 p.m.
Planning Committee – Tuesday 16 December 7.30 p.m.
Planning Committee – Tuesday 6 January 7.30 p.m.
Finance (Precept) – Tuesday 13 January 7.30 p.m.
Recreation Ground Management Committee – Wednesday 14 January 7.30 p.m.

OTHER MEETINGS:

Engaging Parish Councils, Cambourne Wednesday 19 November 2008 5pm
CPALC Cambourne Wednesday 19 November 2008 7 p.m.
Homefield/Hereward Residents Association Wednesday 19 November 2008 7 p.m.
Community Facilities meeting, Parish Office – Wednesday 19 November 2008 7.30 p.m.
JAG Demographics – Thursday 20 November
South Cambs Parish Liaison meeting, Cambourne – Monday 1 December 7.30 p.m.
CPALC AGM Bluntisham – Saturday 6 December 10 a.m.

A J YOUNG – CLERK/PROPER OFFICER 12.11.08

Meeting to
close by
9.50 p.m.