

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 20 OCTOBER 2008 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr B S Ing Cllrs H S Abdullah, P J Nudds, V A Kelly, N J Warren Cty Cllr J D Jenkins, Dist Cllr N S Davies (both in part) Mrs A Young Clerk
Chair of Governors IVC Mr Martin Rigby

Power Action

1 APOLOGIES FOR ABSENCE

109 Cllrs Creasey (family), Gooden (personal), Cope (work), G Payne (illness) Cty Cllr Bradney , Dist Cllr Chatfield. Cllr Kirschner was absent

2 MEMBERS' DECLARATIONS OF INTERESTS

110 None. With agreement of Council, standing orders suspended and items 3 and 13 combined and brought forward

3 OPEN SESSION FOR THE PUBLIC

13 IVC – CONSULTATION on Change of Status to Foundation School

111.1 Mr Rigby, Chairman of Governors at IVC outlined reasons for decision to consult on change of status, and 4 stages involved:

- Consultation period, parents and community stakeholders
- Decision by Governing body on preparation of proposals, statutory notice, proposals to Secretary of State
- Series of public meetings and representations
- Decision to be taken by Governing Body

Mr Rigby advised Governing Body aware of call for public meeting at an earlier stage and although keen for informed debate, this needed to be at representation stage when proposals actually on the table. Guidance on process was clear in this respect

111.2 Questions/discussion followed on:

- Amendments possible on proposal, even after sent to Secretary of State
- Checks and balances – Governing Body had final decision
- Future Governing Body members point of view; membership – Local Authority Governors would be replaced by Foundation Governors
- Benefits – de-constraintment of secondary education for all abilities and backgrounds, but LEA support would continue but separation of responsibility introduced; responsiveness to parents in admissions administration
- No significant change in financial implications of a Listed Building
- The need to plan ahead
- Welcome advances seen in recent months in adult education and sports provision – the desire to see community events returning to the site

111.3 Mr Rigby was thanked for his input and left meeting. Standing orders re-instated. Following further debate on the process and the Parish Council's point of view, agreed Cllrs D Payne and Ing to prepare a response to the consultation, setting out the Parish Council's hopes for the future, circulate to all present, then submit. Detailed response may be required at later stage in the process. Chairman returned to agenda order **DWP/BSI**

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 15 SEPTEMBER 2008

112 All in favour to approve and sign as a true record. Also "in Committee" minutes

5 MATTERS ARISING FROM PREVIOUS MINUTES

113.1 Item 91 and 94.1 Police "Not In My Neighbourhood Week" 13-17 October, details; Police Service Centre visit by Cllr Nudds; Profile Up-date; Panel meeting 14 October

113.2 Item 94.6 Post Office Confirmation of closure Impington Post Office

113.3 Item 94.8 Community Facilities Meeting due 27 October. Draft position statement and timetable provided for all

6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

114 Meeting held 10 September, next meeting re-arranged for 20 November. No report

7 PLANNING COMMITTEE REPORT

115.1 a) Committee Reports None held. Next meeting due 21 October

115.2 b) Arbury Park None held. Next meeting due 21 October. Letter from Arbury Park Task & Finish Group Chairman thanking Impington PC for contribution to Arbury Park Review Report, copied for all
With agreement of Council Chairman brought forward item 12

12 COUNTY COUNCILLORS' REPORT

- 116.1 Written report from Cty Cllr Jenkins copied for all and noted
- 116.2 Cty Cllr Jenkins reported further on Principals raised at Scrutiny on spending as agreed; Budgets spent already on potholes, drain jetting; HCV Overnight Bans meeting due 23 October; Park & Ride re-design; Cycling funding meetings attended
- 116.3 Cllrs raised with Cty Cllr Jenkins:
Thanks for help with consultation response on Post Office Closures; support with funding opportunities through the County Council, particular reference The Dole footpath; Orchard Park ownership of landscaped areas fronting site Chairman returned to agenda order, Cty Cllr Jenkins left meeting

8 ENVIRONMENT COMMITTEE REPORT

- 117.1 Minutes 2 October noted
- 117.2 Terms of Reference accepted
- 117.3 Copse ownership issues Progress noted. Acacia to report
- 117.4 Grass Contract Following lengthy discussion, all agreed to continue contract with Buchans Landscapes for a further 3 year period to include new cemetery area. Environment Committee to finalise contract for signature **Env Comm**
- 117.5 Homefield Park Cllr Nudds reported on highly successful launch of Friends of Homefield Park 11 October and work carried out at working party
- 117.6 Memorial Tree agreed to proceed to plant 15 November noting problems with final site agreement
- 117.7 Wildflowers All agreed Cllr Nudds to proceed in purchase of plugs, seeds, ditch clearance as budgeted for **PJN**
- 117.8 NIAB agreed to replace boundary fence at South Road. Environment Committee to deal with publicity **Env Comm**
- 117.9 The Copse/Anglian Water Following recent burst to rising main, reinstatement at Copse unsatisfactory. Clerk to report. Broken middle manhole still requires attention

9 CLERK'S REPORT

- 118 Clerk reported on administration issues; meetings with new Interim Clerk for Orchard Park Pauline Haywood and visit to development; SLCC meeting at Sutton where CPALC attended to explain changes - Now no office staff to take calls, all queries dealt with via website; Closure of Copse for works on safety grounds. Histon Football Club Holdings advised; Trade Waste bin for Histon PC sited at Burial Ground. Temporary arrangement, Groundsman /Litter Picker looking into permanent possibility; Burial Ground Memorial seat recently agreed installed w/c 29 September; Burial Ground Hedge flail ordered; SLCC Conference at Linton with Presentation by Moore Stephens on Audit processes and expectations – suggests Councils start with level of reserves before working out budget

10 CHAIRMAN'S REPORT

- 119.1 Chairman's written report accepted (Appendix 1)
- 119.2 Newsletter Discussion on possibility of community newsletter, to replace current quarterly newsletter following closure of monthly Histon & Impington Crier. Council agreed an interest in looking at putting current newsletter budget into such a venture if Quality Status requirements could be met on Council information provided. Queries outstanding on editing board, advertising, Histon Parish Council involvement
- 119.3 HICCA/Environment funding from SCDC/LAA monies. Noted no commitment to Parish Council administration time. All agreed Environment Committee, via Cllr Nudds, discuss any relatively formed proposals **PJN**
- 119.4 Speedwatch Agreed Parish Council supported principal of scheme and a meeting to discuss but noted concerns in report. Cllr Payne and Kelly prepared to attend such meeting
- 119.5 Cllr Ing raised the need for a more proactive approach. Draft Vision Statement written by Cllr Warren for Orchard Park given as an example. Cllr Ing agreed to facilitate discussion on future agenda **BSI / Future agenda**

11 DISTRICT COUNCILLORS' REPORT

- 120.1 Dist Cllr Davies reported on Minibus Driver for Firs Surgery, new volunteer identified; ORO Properties, Impington Lane Cllr Davies and Mason had attended site visit and Cllr Mason attended Planning Committee with Cllr Ing. Revised layout plans provided since; Orchard Park OPAG functioning well, resources and commitment noted from SCDC; Housing Futures process confirmed
- 120.2 Dist Cllr Davies requested to press for action from SCDC on on-going tree work problems at Homefields
Dist Cllr Davies left meeting

14 FINANCE

- 121.1 Confirmed payment of accounts, prop Cllr Abdullah, sec Cllr Ing:
Administration M6 £2,421.30
Impington Parish Council

£2,421.30

| | <u>Power</u> | <u>Action</u> |
|--|--------------|------------------------|
| Burial Ground expenses £10.28 + VAT £1.80 = | | £12.08 |
| 121.2 Approved payment of outstanding accounts, prop Cllr Abdullah, sec Cllr Ing, all in favour: | | |
| Buchans Landscapes September 2 green area cuts £328.46 + VAT £57.48 = | | £385.94 |
| Buchans Landscapes October 1 green area cut £164.23 1 red area grass cut £150.30 + VAT £55.04 = | | £369.57 |
| Print-Out Newsletter costs Summer 08 £158 | | £158.00 |
| Histon Parish Council Quarterly charges to end of September £345.29 | | £345.29 |
| Histon Parish Council Barclaycard expenses for stamps £40.92 | | £40.92 |
| Burial Ground: Norman Unwin 8 cuts of new burial ground area £120 | | £120.00 |
| Cambridge Water plc Burial Ground rates £15.37 | | £15.37 |
| Arbury Park: Site & Maintenance Services Make safe slide Topper Street play area £40 + VAT £7 = | | £47.00 |
| Connections Bus Project 13 youth visits to Arbury Park £1,143.35 Orchard Park to request third party funding from SCDC and BPHA as agreed | | £1,143.35 |
| Sarah Smart August and September 45 hours £450 | | £450.00 |
| Petty Cash Imprest account £15.54 | | £15.54 |
| 121.3 Paid in: SCDC 2 nd half Precept £66,500; Plot and inter Wenham (non-resident) £675. To pay in: Memorial Game (non resident) £270 | | |
| 121.4 Minutes 29 July reissued and accepted. Terms of Reference Next Agenda | | November agenda |
| 121.5 Freedom of Information new Scheme supplied for all Appendix 2. Prop Cllr D Payne, sec Cllr Ing, all in favour to accept and adopt. Clerk to provide any additional information required on website covering charges. Agreed to review again if significant demand arose | | |

15 RECENT CORRESPONDENCE

- 122.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets.
- 122.2 Training Opportunities and advice from CPALC. CPALC AGM 6 December
- 122.3 Cambridgeshire Together event 19 November. Cllrs D Payne and Ing to attend **DWP / BSI**
- 122.4 Communities in Control – a consultation, agreed no response
- 122.5 Cambs County Council Roadshow details, noted
- 122.6 **Mobile Warden** meeting held. Cllr Abdullah reported, notes to follow. Request for funding next year expected
- 122.7 **Team Read** Cambs County Council Libraries. Cllr Ing reported on presentation event. Parish Council heartily thanked for support. 125 children had joined the scheme, with 65 completing it

16 OTHER MATTERS

- 123.1 a) **Highways**, Transport & Traffic Committee meeting due 6 November
- 123.2 **Minor Highways Improvement Scheme** All agreed access arrangements at Cambridge Road/Lone Tree Avenue area, if still relevant following meeting on HGVs due 23 October. Agreed £1 per elector contribution acceptable. Second bid for bus shelter at Cambridge Road bus stop to be requested, also at £1 per elector contribution
Highways 1980 s 96, LG&R 1997, s30
- 124 b) **Youth** Meeting held 6 October. Cllr Abdullah reported on budget work; Sports Club funding obtained for a further period; Youth Worker's enthusiastic work; Orchard Park youth venue and Youth Council ideas
- 125 c) **Arrangements for Remembrance Sunday** Agreed Chairman to lay wreath on 9 November, to be purchased for £40, being cost plus donation **LGA 1972 Sec 137**

17 DATE & PLACE OF NEXT MEETING / 18 FORTHCOMING MEETINGS

- 126 Next meeting due Monday 17 November 2008, due to commence at 7.30 p.m. at **St Andrew's Church Hall, Burgoynes Rd, Impington**
- 127 Dates of forthcoming Committees confirmed

This part of meeting closed 9.40 pm.

As per standing order 67, in view of the confidential nature of business about to be transacted, any public were temporarily excluded and instructed to withdraw.