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PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU

15th October 2008

To members of the Council:

You are hereby summoned to attend a meeting of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 20th OCTOBER 2008** at 7.30 p.m. for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum under Item 3. Advance notice of questions would be appreciated.

AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC *15 minutes*
– standing orders suspended for up to 15 minutes **if public or press wish to speak**
- 4 TO SIGN AND APPROVE MINUTES OF MEETING 15 SEPTEMBER 2008 – minutes **For decision**
attached
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) – Any not *5 minutes*
listed on Clerk's report
- 6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Meeting held 10 *5 minutes*
September. Next meeting due 12 November
- 7 PLANNING COMMITTEE REPORTS *5 minutes*
 - a) COMMITTEE REPORTS – None. Meeting due 21 October To accept
 - b) ARBURY CAMPS UP-DATE - No Planning Committee meetings held. Meeting To accept
due 21 October
Letter from Arbury Park Task & Finish Group - attached
- 8 ENVIRONMENT & BURIAL GD COMMITTEE REPORT – Minutes attached 2 October To accept
The Copse ownership issues *10 minutes*
Grass Contract – process for renewal, quote received from current contractor
encompassing Burial Ground cuts
Homefield Park report
- 9 TO RECEIVE CLERK'S REPORT – attached *5 minutes*
- 10 TO RECEIVE CHAIRMAN'S REPORT – attached *10 minutes*
Some for decision
- 11 TO RECEIVE DISTRICT COUNCILLORS' REPORT *10 minutes*
- 12 TO RECEIVE COUNTY COUNCILLORS' REPORT – attached *10 minutes*
- 13 IVC – CONSULTATION ON CHANGE OF STATUS TO FOUNDATION SCHOOL – *10 minutes*
responses by 4 November **For decision**

- 14 FINANCE & ADMINISTRATION 10 minutes
- a) To confirm payment of accounts
 - b) To approve payment of outstanding accounts **For decision**
 - c) Paid in and Correspondence Received
 - d) Re-issue of minutes 29 July as attached and acceptance of Terms of Reference, Meeting due 28 October, with Half Yearly Report To accept
 - e) Freedom of Information Publication scheme – for adoption as attached **For decision**
- 15 CORRESPONDENCE RECEIVED 5 minutes
- a) Circulating file available: Histon Parish Council minutes and various magazines/leaflets
 - b) Training Opportunities
 - c) Cambridgeshire Together event 19 November – 2 representatives sought
 - d) Communities in Control – a consultation
 - e) Cambs County Council Roadshow details
 - f) Other correspondence
- 16 TO CONSIDER OTHER MATTERS 10 minutes
- a) HIGHWAYS and TRAFFIC –
 - HHT&T Committee meeting due 6 November.
 - Minor Highways Improvements Bid Decision on any bid, financial implication of £1 per electorate **For decision**
 - HGV Parking meeting due 23 October
 - b) YOUTH ADVISORY BODY REPORT Meeting held 6 October 5 minutes
 - Connections Bus Project – AGM 28 October, nominations for Community Representative To note
 - c) ARRANGEMENTS FOR REMEMBRANCE SUNDAY
- 17 DATE AND PLACE OF NEXT MEETING: **For decision**
- PROPOSED** Monday 17th NOVEMBER 2008, 7.30 p.m. at St Andrew's Church Hall, Burgoynes Rd, Impington.
- 18 DATES OF CONFIRMED COMMITTEE MEETINGS:
- Planning Committee – Tuesday 21 October 2008
 Orchard Park Open Session for prospective Parish Councillors, Wednesday 22 October 7pm
 HGV Restrictions meeting with CCC, Thursday 23 October 7pm
 Cross Council meeting, Thursday 23 October 8pm
 Orchard Park Open Session for prospective Parish Councillors, Saturday 25 October 10.30 am
 Finance Committee – Tuesday 28 October 7.30 pm
 Planning Committee – Tuesday 4 November 7.30 pm
 Highways Traffic & Transport Committee (Histon PC) Thursday 6 November 7.30pm
 Recreation Ground Management Committee, Wednesday 12 November 7.30 p.m.
- OTHER MEETINGS:
- Bulb planting, Saturday 25 October and 1 November – contact Cllr Nudds for details
 Services & Community Facilities meeting Monday 27 October
 Renewables Conference, Tuesday 28 October
 Feast Presentation Wednesday 29 October 7 pm
 Commemorative Tree Planting, Saturday 15 November am
- 19 "IN COMMITTEE" EMPLOYMENT ISSUES **For decision**
- Proposal to retain services of Mrs S Smart for Impington Parish Council for administrative purposes, up to 6 hours per week until end of March 2009, on a freelance basis 10 minutes
- A J YOUNG – CLERK/PROPER OFFICER 15.10.08 Meeting to close by 9.40 pm