

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 15 SEPTEMBER 2008 7.30P.M.
AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr B S Ing Cllrs M V Cope, J Kirschner, P J Nudds, G S Payne,
N J Warren Dist Cllrs M J Mason & N S Davies (both in part) Mrs A Young Clerk
PCSOs Diana Neill and Antony Martin **Power Action**

1 APOLOGIES FOR ABSENCE

89 Cllrs Abdullah (work); Kelly (family); Creasey (family), Gooden (work) Cty Cllrs Bradney & Jenkins , Dist Cllr Chatfield

2 MEMBERS' DECLARATIONS OF INTERESTS

90 Cllr D Payne Prejudicial Interest Agenda 14b Expenses Claim
With agreement of Council, Chairman suspended standing orders and brought forward item 13

13 PCSOS TONY MARTIN AND DIANA NEILL

- 91.1 PCSO Martin ex-City Police introduced himself as new PCSO for Histon and Impington. He outlined extra patrols undertaken to control ASB problems and seizure of alcohol locally. Speed gun checks had been undertaken during the previous week. Problems with stolen and broken milk bottles reported, PCSOs liaising with Neighbourhood Watch on this. As majority of ASB was caused by persons in 14-20 years age range, a weekly liaison with PCSO Page at IVC was undertaken. Parish Council asked to consider the introduction of local surgeries, and asked to publicise mobile number of PCSO Martin 078501 42248. Cllrs gave input on problems with traffic in Burgoynes Road/Clay Close Lane/Milton Road area; recent increase in young people lying or sitting on pavement and the unsafe nature of this; parking advice for Histon FC spectators
- 91.2 PCSO Neill, at Histon and Impington since April 2008, reported progress with youth related issues and importance of foot and cycle patrol in the village. Cllrs gave input on positive feedback from residents following PCSO work at The Dole and Homefield Park; the need for input from the PCSOs on environmental hotspots round the village. Discussion followed on the Immobilize Scheme with residents urged to take advantage of registration. PCSOs thanked and left meeting.
- 91.3 Chairman returned to agenda order, standing orders re-instated

3 OPEN SESSION FOR THE PUBLIC

92 None present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 21 JULY 2008

93 All in favour to approve and sign as true record. Also "In Committee" minutes

5 MATTERS ARISING FROM PREVIOUS MINUTES

- 94.1 Item 73.2 Police Cllrs Nudds and D Payne to attend CDRP Conference 10 September; Notes from Traffic & Speeding Summit received; Neighbourhood Policing Histon Newsletter
- 94.2 Item 73.3/75.2 Sec 106 Northstowe meeting with SCDC Officers had taken place
- 94.3 Item 73.6 BT Phone Closures Histon payphone removed from list and would now remain in place
- 94.4 Item 75.7 Connection Bus Project Monday session had been discontinued as not fully used
- 94.5 Item 75.12 Basketball Hoop at Orchard Park had been temporarily removed. Notice to be erected
- 94.6 Item 76.4 Post Office Closures Councillors carried out work on putting representation together. Acknowledgements received from Post Office and Postwatch. Discussion on Postwatch's more recent correspondence
- 94.7 Item 78.3 Seminar fully booked
- 94.8 Item 82 Community Facilities Review Group Meetings had been held

6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 95.1 Minutes 9 July copied to all and accepted. Meeting held 10 September
- 95.2 Neil Davies (Chairman of Committee) reported on: ditch drainage completed; acoustics survey, liaison with supplier/installer progressing; Groundsman's compound enlarged; Groundsman's house survey carried out, action plan/budgets proceeding; H&S work including installation of new fence between Play Area and cricket pitch

7 PLANNING COMMITTEE REPORT

- 96.1 a) Committee Reports Minutes 22 July, 19 August, 26 August and 9 September copied to all and accepted. Next meeting due 23 September
- 96.2 Former Unwins site, Impington Lane Cllr Nudds reported on work by SCDC (Brian Heffernan Environmental

Power Action

Health) on demolition issues, with particular reference to Ecology point of view. Rob Mungovan SCDC concerned over affect on ditch of splitting site into 2 areas for separate planning applications. TPO issues being chased by Tree Warden. Dist Cllr Mason arrived at meeting

96.3 b) Arbury Park Minutes 22 July, 19 August and 9 September copied to all and accepted. Next meeting due 23 September

96.4 Arbury Park Report from Cllr Warren accepted. Further verbal report covering site tidiness; Task & Finish meeting held 15 September; proposals for name change to Orchard Park and formation of Orchard Park Action Group; update on commercial site application process

8 ENVIRONMENT & BURIAL GROUND COMMITTEE REPORT

97.1 Meeting due 2 October. Burial Ground walkabout notes 5 August copied to all

97.2 Cllr Nudds advised of need to look at costs of managing The Copse, including area belonging to Histon Football Club Holdings if transferred. Next agenda

97.3 Commemorative Tree for Trevor Silk. Agreed to delegate to Cllr Nudds and the Clerk to purchase hornbeam and guard up to £200

October agenda

PJN Road Traffic Reg Act 1984 s 72

9 CLERK'S REPORT

98.1 Clerk involved in several visits to Burial Ground over August with issues covering vandalism, staff concerns, high level of burials and ashes inters, meetings with donor of seat, queries from residents regarding possible interments, negotiations with plotters over gardens to be laid over to lawn

98.2 30th July residents reported work at The Dole causing damage to "conservation" hedge. Reported to SCDC

98.3 Up-date Meeting held with Carly Meagher new CDO at Orchard Park; Tour of Orchard Park Community School attended, and excellent facilities seen. Now 60 pupils on roll

98.4 Mrs Whitehead continued to make progress with IPC Charities. Report expected

98.5 SLCC presentation on Budgets and Risk Management Reserves to be attended 19 September; Clerk and Assistant Clerk to attend Training 25 September

98.6 Internal Audit visit made 24 July

10 CHAIRMAN'S REPORT

99.1 Chairman's written report accepted (Appendix 1)

99.2 Newsletter Articles promised/required agreed

99.3 Cllr D Payne asked for feedback from Councillors on item 9 Policies and 19 Chairmen's meeting

11 DISTRICT COUNCILLORS' REPORT

100.1 Cllr Davies reported on Task & Finish Group final meeting 15 September and recent associated meetings/interviews; Housing Futures Shadow Board continues to meet; Plastics Recycling due to commence October 08; Moor Drove Appeal allowed. SCDC to look at appealing

100.2 Cllr Mason reported further on Task & Finish Group; Orchard Park Community Council election date progress; Sec 106 Arbury Park on-going negotiation, report pending on community building issues, meeting due 22 September; Housing Futures retention option; Watercourses discussion at Cabinet, competitive tender options discussed

100.3 Cllr Cope left meeting. County Cllrs reports (Agenda item 12) accepted, no County Cllrs present. Thanks recorded to Cty Cllr Jenkins for work helping Parish Council to make representations to Post Office Closures consultation. With agreement of Council, Chairman brought forward item 19 Employment "In Committee" and as per standing order 67, in view of the confidential nature of business about to be transacted, any public were temporarily excluded and instructed to withdraw. Dist Cllrs Davies and Mason left meeting. Confidential item followed

14 FINANCE

103.1 Cllr D W Payne left room with Prejudicial interest in expenses claim. Cllr Ing took the Chair. Confirmed payment of accounts, prop Cllr G Payne, sec Cllr Kirschner, all in favour:

J P Teague Flower Festival expenses £10.55 + VAT £1.84 = £12.39

LGA 1972 s 145

SCDC Trade Waste £480.33 + VAT £84.06 = £564.39

Cambs County Training Partnership 3 x Training £75 £75.00

Administration M4 £1,487.86 £1,487.86

Burial Ground expenses £10.15 + VAT £1.78 = £11.93

Administration M5 £1,425.53 £1,425.53

Burial Ground expenses £9.37 + VAT £1.63 = £11.00

	<u>Power</u>	<u>Action</u>
Site & Maintenance Services Supply and fit water tap for butt Burial Ground £63.20 + VAT £11.06 =		£74.26
Buchans Landscapes Grass cutting £478.76 + VAT £83.78 =		£562.54
G Creasey Admin Arbury Park (for repayment from sums) 28.4.08 – 8.8.08 £1,314.33		£1,314.33
103.2 Approved payment of outstanding accounts, prop Cllr G Payne, sec Cllr Kirschner, all in favour:		
Site & Maintenance Services Topper Street removal of hoop £38 + VAT £6.65 =		£44.65
D W Payne Chairmans expenses Mileage and phone costs £25.27		£25.27
Roger Hovells 2 Bus shelter cleans 9.9.08 £35		£35.00
Age Concern Mobile Warden Scheme request £750		£750.00
	LGA 1972 S 137	
Histon & Impington Recreation Ground 2 nd half year payment £16,611.97 second half Litter Pick £1860.50 ;		
Assistant Clerk half year £1285.50 =		£19,757.97
PWLB Pavilion loan 6 of 50 £6,824.19 Completion loan 4 of 48 £907.33		£7,731.52
Buchans Landscapes Grass cutting £328.46 + VAT £57.48		£385.94
SCDC Dog bin/litter bin empty annual charge for Topper Street, Orchard Park £195 + VAT £34.13		£229.13
Petty Cash Imprest account £45.99		£45.99
103.3 Cllr D Payne returned to room and Chair. Paid in: Cambs County Council Grass cutting annual grant £1,382.83; Burial Ground: Allotment payment Broe £6; Ashes Plaque Townsend £60; Plot and Inter Woodward £225. To pay in: Ashes plot, inter Townsend £96, Ashes Inter Biggs £60; Sec 106 account: BPHA Photocopying grant £376.14		
103.4 Minutes 29 July to be re-issued, to include reference to discussions held on delegation policy suggestions. Terms of Reference for acceptance on October agenda. Cllr Ing reported on proposals to add "Management Information Risks" into Finance Committee timetable		October agenda

15 RECENT CORRESPONDENCE

- 104.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets.
 104.2 CPALC Autumn Training schedule

16 OTHER MATTERS

- 105.1 a) Highways, Transport & Traffic Committee minutes 4 September copied to all and accepted. Cllrs Kelly, D Payne and Abdullah had attended the Histon Committee
 105.2 Cllr Warren requested information/input into meeting being sought with Graham Lowe re recycling facilities
 105.3 Terms of Reference noted. Discussion on joint meeting procedures held
 106.1 b) Youth Minutes 7 July and 1 September copied for all and noted. Some discussion on PCSO Page's role at IVC and within the Police force; caretaker time at IVC limiting community usage; Arbury Park youth work over summer period; Sec 106 youth fund – need for Parish Council or new Community Council to better engage. Cllr Warren to attend next youth meeting to meet Paula Mayes to discuss options. Next meeting 6 October.

17 DATE & PLACE OF NEXT MEETING / 18 FORTHCOMING MEETINGS

- 107 Next meeting due Monday 20 October 2008, due to commence at 7.30 p.m. at **St Andrew's Church Hall, Burgoynes Rd, Impington**
 108 Dates of forthcoming Committees confirmed

Meeting closed 9.29 pm.