

Impington Parish Council Environment & Burial Ground Committee

Minutes of Meeting, Monday 30th June 2008 7.30 p.m.

held at The Parish Office, New Road, Impington

Present: Cllrs P J Nudds (Chairman), H S Abdullah, D W Payne.
Mr T W Silk Clerk: Mrs A Young

Pages: 3

Action By Cllrs:

1. Apologies for Absence

Cllr M V Cope (work); Allison Conder, Tree Warden

2. Members Declarations of Interest

None.

3. Election of Chairman 2008 – 09

Prop Cllr D W Payne, sec Cllr Abdullah, Cllr Nudds elected Chairman for 2008-09. Current Terms of Reference copied for all, for review next meeting

Next agenda

4. To Sign and Approve Minutes 8 April 2008

All in favour and to be signed as a true record

5. Matters Arising

Rights of Way maps Supplied for parish office

NIAB fence up-date. Trespass injunction on fence. Volunteers cannot fix the fence. Agreed to ask Cllr G Payne to carry out a Health & Safety assessment

GSP

MHIS Parish Council bid unsuccessful. Suggestions of other joint funding initiatives discussed

Byelaws Progress report. Cllr D Payne had met with Clerks. Advice from NALC sought, to be referred back to individual Councils and Rec Ground Committee for comment in due course

Dog Bin/Litter bin issues Problems with SCDC emptying schedules and dog bin still to be relocated from Homefield Park to the Copse. New dog bin to be installed near the Dole following request from Dist Cllr Chatfield. Waterbeach Parish Council suggest employment of a joint Dog Warden for surrounding villages. Not high priority but agreed item for next agenda

Next agenda

Grass Contract Final contractor meeting yet to be held and final contract to be signed. All agreed

Trevor Silk to meet with Clerk and contractors and cover:

Trevor Silk

- Impington Lane areas not to be cut
- Next to 35 The Coppice – missed recently. Also lefthand area and next to 7 The Coppice. Next to 1 The Coppice now ready for cut
- Butt Lane / Milton gateway. Sign needs to be visible
- The Dole – missed recently
- Phone box area opposite Baptist Church – missed on occasion
- Cambridge Road adjacent The Coppice – not strimming on ditch side of footpath and new hedge on New Road (Copse) – not strimming between footpath and the hedge
- Request price for collecting cuttings. If have the facility

6. Budgets

Agreed budgets for 2008-09 supplied. Draft budgets for Years 2 & 3 reviewed

Year 1. Proceed with replacement of seat at The Coppice (QEII Memorial). Highlight replacement in Crier. Chase Andy O/Hanlon on NIAB art. Gatekeepers Hut – agreed to seek sponsorship. Kissing Gate – requested from County Council

Year 2. Increase additional ringfenced funds to £1,200 each year to now include replacement fund for benches

Clarified ringfenced amount after Year 3 would total £3,400

Discussion on sponsorship and donation opportunities for open spaces, benches, etc.

Next agenda to concentrate on Year 2

7. Histon Football Club Holdings – possible transfer of The Copse

Report on current situation and various discussions held. Debate on initial reasons for request, costs and risks. Allison Conder had contacted SCDC on TPOs issues. Agreed to ask Allison Conder to work a paper up to go out for costs, if necessary by carrying out survey. Results to go back to Full Council for discussion on whether to proceed with negotiation.

Allison Conder

8. Tree Wardens Report

Allison Conder unable to attend meeting Scots Pine at The Coppice (rear of 35) Following request for report, Acacia advise ivy severed (done by Enviro Volunteers) on larger tree, otherwise monitor only Histon Football Club landscaping comment and up-date on-going. Cllr Nudds awaiting clarification from County Council on ownership of land. Histon PCllr Eade had input to plans for landscaping and discussion continued with David Hamilton at SCDC to achieve a quicker growing belt

Commemorative Trees Tree to commemorate Trevor Silk's service, on hold till Autumn. Agreed to ask Allison Conder to put together guidelines for suitable sites for trees. HICCA had asked about planting in Impington

Allison Conder

Other Tree Matters Cllr Nudds and clerk working on necessary repollarding of sweet chestnut adjacent to 7 The Coppice

Tree Warden to report back on training possibilities and electronic TPO records

Allison Conder

1 The Coppice telephoned complaint on lack of light. Discussion on nature of shading to houses next to wooded areas. Agreed complaints must be in writing

The Copse reports to Police regarding Anti Social Behaviour towards recently installed bird boxes

Tree Applications Responses made or to be made to SCDC. Histon Football Club Holdings – The Copse, fell ash; 71 New Road, crown lift sycamore

9. Street Furniture

Seat at The Coppice damaged beyond repair. Reported to Police. Agreed insurance claim not cost-effective. Agreed to replace from Year 1 budget, design and price to be agreed

- Move further back to a site to be identified, but at least in part-sun
- Remove current concrete base
- Look at using slabs beneath new seat
- Ask SCDC if bin can be moved to adjacent to seat

Quotes to be obtained

10. Chairman's Report

Cambs County Council had carried out various works including patching; bollards in Butt Lane. Cllr Nudds continued to press for other works to be completed. Damage to verges New Road and Mill Road reported to County Council.

Rights of Way Cllr Nudds delegated to provide ideas for circular walks and other safer routes to Peter Duthie, on behalf of Impington PC

PJN

Probation Team Not currently working in Impington. Will return in due course

Gatekeepers Hut Cllr Nudds up-dated on report given to Planning Committee. Idea to re-use old lamp post from Railway Vue site raised. Acknowledged that uses needed careful thought now, and funding to be sought. Ballpark figure of £7,000 to £10,000 mentioned

Clay Close Lane Ditch on-going. Report now received from expert on wildflowers.

Milk Float purchase. No progress

Daffodil Planting Trevor Silk had taken photos and identified infill areas particularly near Holiday Inn. Agreed wildflowers also to be provided this November in Coppice, Clay Close Lane and Homefield Park areas

Telephone Box Milton Road had been vandalised. Police aware. Agreed to ask BT for repair

11. Playground Inspector's Report

Rospa report provided. Cllr Abdullah to consider and report to Full Council

12. Lorry Parking in Cambridge Road

Response for AJC report. Cllr Kelly had met Richard Preston, as agreed. Report to AJC suggested "blanket" approach for the 2 villages. Joint funding issues debated. Emerging Charter discussed

13. Other Correspondence

"Whats In Your Pond?"; various leaflets and newsletters; Cambridge Evening News "Water Village Life Fund 2008"; SCDC Trade Waste Duty of Care to be completed with Mr Smith. SCDC Refuse Collection Service 08-09. Paper recycling initiatives to be introduced. Annual invoice provided, with choice of Direct Debit settlement; Countryside Access Improvements – suggestions sought on how funding can be best spent for footpaths, bridleways and byway networks, not cycleways; Northstowe Area Footpath & Cycleway Network Project Final Report, available on County Council website

14. Outstanding Matters

Deferred to next meeting

15. Burial Ground

Matters arising from Minutes 3 September 2007 War Grave, Hunt Commonwealth War Graves Commission had agreed to tidy. Lawn Memorials gardens mostly now returned to grass. Notice now moved to area still not re-instated. Strimmer and new mobile phone purchased Water Supply investigation commenced, agreed to progress as soon as possible

Walkabout date Agreed 5 August 2008 6pm

Review of Fees Suggestions put forward by Clerk following review of other parishes' fees, and also City Council and Church Commissioners. Discussion on finite area of land available and possibilities such as wall plaques for ashes in future. Finally agreed no age differentials to apply, subject to Clerk checking issues surrounding this decision. Grant of Exclusive right of burial to remain at 99 years.

Agreed following increases:

Grant of Exclusive Right	£150
Grant of Exclusive Right for ashes	£60
Interment fee	£75
Ashes Interment fee	£60
Right to erect Headstone	£90
Right to lay flat plaque for ashes	£60
Additional inscription	£40
Search of Registers	£15 (remains the same)

Multiples in case of non-residents demonstrating strong association with the villages to increase from 2.5 to 3

From 1 July expect for burials advised but dates not yet booked. Plots to be mapped electronically in due course

Allotments All taken, waiting list. Hedge to be flailed in Winter.

Health & Safety Deferred

ABA Subscription Clerk to check current umbrella provision via CALC

Outstanding Burial Ground Matters, deferred. Noted Management Policies outstanding

Date of next meeting

2nd September 2008, walkabout only 5th August 2008 . Next agenda Terms of Reference (adding in Burial Ground duties)

Meeting closed at 9.45 p.m.