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PARISH OFFICE  
NEW ROAD  
IMPINGTON  
CAMBRIDGE  
CB24 9LU

10<sup>th</sup> September 2008

**To members of the Council:**

You are hereby summoned to attend a meeting of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 15<sup>th</sup> SEPTEMBER 2008** at 7.30 p.m. for the purpose of transacting the following business.

**Members of the public and press are invited to address the Council at its Open Forum under Item 3. Advance notice of questions would be appreciated.**

## AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC *15 minutes*  
– standing orders suspended for up to 15 minutes **if public or press wish to speak**
- 4 TO SIGN AND APPROVE MINUTES OF MEETING 21 JULY 2008 – minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) – Any not listed on Clerk's report *5 minutes*
- 6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Minutes attached *5 minutes*  
9 July. Next meeting due 10 September
- 7 PLANNING COMMITTEE REPORTS *5 minutes*
  - a) COMMITTEE REPORTS – Minutes attached 22 July, 19 August, 26 August. Meeting due 9 September To accept
  - b) ARBURY CAMPS UP-DATE – Minutes attached 22 July, 19 August. Meeting due 9 September
- 8 ENVIRONMENT & BURIAL GD COMMITTEE REPORT – No meeting yet held, due 2 October. Burial Ground walkabout notes attached To accept  
*5 minutes*
- 9 TO RECEIVE CLERK'S REPORT – attached *5 minutes*
- 10 TO RECEIVE CHAIRMAN'S REPORT – attached *5 minutes*
- 11 TO RECEIVE DISTRICT COUNCILLORS' REPORT *10 minutes*
- 12 TO RECEIVE COUNTY COUNCILLORS' REPORT – attached *5 minutes*
- 13 PCSO TONY MARTIN – BY INVITATION *15 minutes*  
if not held under  
Public session
- 14 FINANCE & ADMINISTRATION *15 minutes*
  - a) To confirm payment of accounts **For decision**
  - b) To approve payment of outstanding accounts

- c) Paid in and Correspondence Received  
d) To accept Minutes of meeting held 29 July 2008 – attached and to accept Terms of Reference
- 15 CORRESPONDENCE RECEIVED *5 minutes*  
a) Circulating file available: Histon Parish Council minutes and various magazines/leaflets  
b) CPALC Autumn Training schedule - attached  
c) Other correspondence
- 16 TO CONSIDER OTHER MATTERS *10 minutes*  
a) HIGHWAYS and TRAFFIC – To note  
HHT&T Committee meeting due 4 September – minutes attached  
b) YOUTH ADVISORY BODY REPORT Minutes attached 7 July *5 minutes*  
To note
- 17 DATE AND PLACE OF NEXT MEETING: **For decision**  
**PROPOSED** Monday 20<sup>th</sup> OCTOBER 2008, 7.30 p.m. at St Andrew’s Church Hall, Burgoynes Rd, Impington.
- 18 DATES OF CONFIRMED COMMITTEE MEETINGS:  
Planning Committee – Tuesday 23 September 7.30 p.m.  
Chairmen’s meeting – Tuesday 30 September 5 p.m.  
Environment Committee – Thursday 2 October 2008 7.30 p.m.  
Planning Committee – Tuesday 7 October 7.30 p.m.  
Recreation Ground Management Committee – Wednesday 8 October 2008 7.30 p.m.
- OTHER MEETINGS:  
Team Read presentations 4pm Histon Library Tuesday 16 September  
Guided Bus (Longstanton to Park Lane) meeting 7.30 pm Tuesday 16 September  
Arbury Park CIG 10 am Thursday 18 September  
Guided Bus The Meadows – date to be confirmed, possibly 29 Sept  
Stakeholder Event for Orchard Park CDO Thursday 25 September  
Guided Bus Arty Forum Monday 29 September  
SCDC Scrutiny meeting Thursday 2 October The Meadows 5.30 p.m.  
Orchard Park Open meeting “Registering to Vote” Saturday 11 October  
Warden Scheme – Monday 13 October 6 p.m.  
Orchard Park Open meeting “Registering to Vote” Tuesday 14 October
- 19 “IN COMMITTEE” ITEMS *20 minutes*  
Papers attached: **For decision**
- a) Appraisal report Clerk/Review of Clerks Terms & Conditions – **recommendations provided in report** To note
- b) **Up-date** on Appraisal and Review on Assistant Clerk
- c) Orchard Park Interim Clerk Report - **Proposal** by Cllr D Payne covering terms of engagement of Interim Clerk for Orchard Park Community Centre – **In Committee motion attached** **For decision**
- d) Burial Ground Groundsman – **Up-date** on continuation of working after retirement To note
- A J YOUNG – CLERK/PROPER OFFICER 10.09.08 Meeting to close by 9.30 p.m.