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HISTON PARISH COUNCIL

PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU



9th July 2008

To members of the Council:

You are hereby summoned to attend a meeting of **HISTON PARISH COUNCIL** at St Audrey's Community Centre, St Audrey's Close, Histon on **MONDAY 14th JULY 2008** commencing at 7.30 p.m. for the purpose of transacting the following business.

FULL COUNCIL AGENDA

Please Note:

Minutes and supporting notes may only be supplied to Councillors. Available on request from Clerk

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC standing orders to be suspended for 15 minutes if any public or press wish to speak. PCSO DIANA NEILL to attend
- 4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 9 JUNE 2008 – minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)
- 6 CO-OPTION TO COUNCIL – 2 vacancies **For decision**
- 7 TERMS OF REFERENCE – to accept for Planning Committee and Highways Traffic & Transport **For decision**
- 8 CHAIRMAN'S MONTHLY REPORT – attached if available
- 9 RECENT CORRESPONDENCE RECEIVED **Some for decision**
- 10 TO RECEIVE RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Minutes attached 28 May, further meeting held 9 July. Half Yearly meeting held 18 June To accept only
- 11 TO RECEIVE PLANNING COMMITTEE REPORT – Minutes attached 12 June. Meeting due 17 July. To accept only
- 12 TO RECEIVE ENVIRONMENT COMMITTEE REPORT – Meeting due 10 July, minutes available at Full Council To accept only

- 13 RESOLUTION: Proposed Cllr N S Davies that:
- For decision**
- “Histon Parish Council should, in conjunction with Impington Parish Council, establish a group to initiate a consultation exercise with representatives from as many sections of the community; village groups and village residents, as possible, on **the desirability and need for a community centre to serve Histon and Impington.**
- The Group shall be able to co-opt non council members with a view to producing a report for the Parish Councils by the end of November 2008.
- The Council agrees that an amount of up to £2,500 may be spent on the consultation”
- 14 TO CONSIDER OTHER MATTERS:
- (a) YOUTH ADVISORY BODY REPORT – Minutes attached 2 June
- (b) GUIDED BUSWAY Issues
- (c) BT CONSULTATION ON PHONE BOX CLOSURES – final comments on removal of box at “Home Close, Histon CB24 9JL”
- For decision**
- (d) FEAST MARKET REPORT
- (e) CHAIRMEN’S MEETING 17 JUNE notes attached
- (f) PARISH PLAN – Histon Parish Council replacement representative/s
- 15 FINANCE AND ADMINISTRATION REPORTS
- a) To confirm payment of retrospective accounts
- b) **To approve** payment of outstanding accounts
- c) To report on amounts Paid In
- d) Clerk’s report June – attached
- For decision**
- 16 DATE AND PLACE OF NEXT MEETING: Proposed **MONDAY 8th SEPTEMBER 2008** at St Audrey’s Community Centre, St Audrey’s Close, Histon, due to commence **7.30 p.m.**
- Proposal for any urgent matters to be delegated to Planning Committees during August
- For decision**
- 17 DATES OF CONFIRMED COMMITTEE MEETINGS:
- To note
- Planning Committee – Thursday 17 July 7.30 p.m. (TBC)
- Finance & Legal Committee – Monday 28 July 7.30 p.m.
- Planning Committee – Thursday 7 August 7.30 p.m. (TBC)
- Planning Committee – Thursday 28 August 7.30 p.m. (TBC)
- Other meetings:
- Police Liaison Panel – Tuesday 15 July 7.30 p.m. Milton Primary School
- South Cambs District Council Scrutiny – Post office Closures Wednesday 16 July 6.30 p.m.
- Informal Community facilities meeting Wednesday 16 July 7.30 p.m.
- Speeding & Traffic Summit – Sawston Tuesday 22 July Cllrs Stonham, Foster and Hemingway
- Burial Ground walkabout Tuesday 5 August 6 p.m.
- 18 “IN COMMITTEE” ITEM – MOTION TO FINALISE A PENSION POLICY AND POLICY OF TIMING FOR PENSION PERCENTAGE INCREASES
- For Decision**

JULY 2008 AGENDA

Item 5 MATTERS ARISING

Item 41 "In Committee" minutes April to be supplied

Item 42.5 Police recent reports; Crime & Disorder Survey 2008; Speeding & Traffic Summit details 22 September; South Cambs CDRP Conference details Wednesday 10 September

Item 42.7 Re-instatement The Green Resident had confirmed re-instatement to take place w/c 7.7.08

Item 49.4 Lorry Parking issues Formal ratification of comments to AJC

Item 51.8 Open Gardens Letter of thanks for donation

Item 9 RECENT CORRESPONDENCE

Circulating Files. Available on request

County Councillor written reports attached

Feast Committee confirm £1900 raised at the Parade

Cambs County Council Post Office Closures in Cambridgeshire. Posters and advice on consultation processes. Impington Post Office under threat of closure

Item 15 FINANCE and ADMINISTRATION

a) To confirm payment of retrospective accounts:

Open Gardens Donation **£50**

Cambs County Council Team Read Donation **£75**

BT plc Phone bill (formula) **£82.74** + VAT £13.69 = £96.43

Administration M3 **£1,486.59**

Barclaycard April £60.61 (Tiscali **£16.34** + VAT £2.80) (Recreation Ground, re-imbursed **£41.12** + VAT £.35p) May **£16.34** + VAT £2.80 Tiscali = £19.14 June **£16.34** + VAT £2.80 Tiscali = £19.14

b) To approve payment of outstanding accounts:

Cambridgeshire County Training Partnership 3 Stage 2 Development **£120**

Cambridgeshire County Training Partnership 2 Stage 1 Development **£80**

Buchans Landscapes Grass cuts June **£85** + VAT £14.88 = £99.88

Site & Maintenance Services Play Area on The Green, make safe roundabout (twice) and clear broken glass, remove 2 bikes **£105** + VAT £18.37 = £123.37

Site & Maintenance Services Adjustment to office lock **£10** + VAT £1.75 = £11.75

Roger Hovells 2 office cleans (formula) **£40**

Roger Hovells Bus shelter clean **£17.50**

Denis Payne Domain costs (formula) **£10.45**

South Cambridgeshire District Council Uncontested election costs **£150**

Danwood Financial Services Limited Rental August – November 2008 (formula) **£66.09** + VAT £11.57 = £77.66

Print Out Paper **£28** + VAT £4.90 = £32.90

Petty Cash, imprest account

c) Paid in: Whyatts hire of Green £232; Sale of screen £25; Zurich Insurance claim (railings) £1,760; VAT Refund 2007-08 £2,817.51