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PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU

24th April 2008

To members of the Committee:

You are hereby summoned to attend a meeting of the **FINANCE COMMITTEE** at the Parish Office, New Road, Impington on **Tuesday 29th April 2008** due to commence at 7.30 p.m. for the purpose of transacting the following business.

FINANCE COMMITTEE AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 TO SIGN AND APPROVE MINUTES OF MEETING 9 OCTOBER 2007 – minutes attached and SIGN OFF CLERK'S NOTES OF PRECEPT DISCUSSION JANUARY 2008 **For decision**
- 4 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)
Deferred from October:
Risk Assessment Review complete
Interest Review up-date
Health & Safety Policy signed
Also:
Insurance Review up-date, process for Review of cover
- 5 TO RATIFY BUDGETS 2008-09 as presented to Full Council April 2008 and TO AGREE END OF YEAR UNAUDITED ACCOUNT SHEET FOR PRESENTATION AT AGM 19 MAY **For decision**

ARBURY PARK – HANDLING OF BUDGETS, INVESTMENT OF FUNDS
- 6 AUDIT – UP-DATE ON PROCESS, ANNUAL REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT and ASSET REGISTER REVIEW
- 7 POLICIES FOR DELEGATED SPENDING FOR ADMINISTRATION; PAYMENTS TO GROUPS WITH RESERVES **For decision**
- 8 OTHER CORRESPONDENCE AND REPORTS RECEIVED
- 9 DATE AND PLACE OF NEXT MEETING: Tuesday 22 July 2008. Agenda to include Election of Chairman

A J YOUNG - CLERK/PROPER OFFICER 24.04.08