

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 21 APRIL 2008 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr J P Teague Cllrs H S Abdullah, M V Cope, B S Ing, V A Kelly, P J Nudds, G S Payne, N Warren Dist Cllrs N S Davies, M J Mason (both in part) Mrs A Young Clerk

Power Action

1 APOLOGIES FOR ABSENCE

1 Cllr Gooden (illness). Cty Cllrs Bradney and Jenkins

2 MEMBERS' DECLARATIONS OF INTERESTS

2 None

3 OPEN SESSION FOR THE PUBLIC

3 None present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 17 MARCH 2008

4 All in favour to approve and sign as true record

5 MATTERS ARISING FROM PREVIOUS MINUTES

5.1 Item 228.1 Police matters emailed as received. Panel held 15 April. Changes of personnel reported

5.2 Item 228.2 County Farms meeting Notes of meeting held on file. Up-dating report on County Farms issues to be circulated for May meeting "In Committee". Confirmed no costs on feasibility studies to be incurred without agreement. Alternative suggestion for premises of The Poplars. Strong interest shown from other parties and negotiations underway **May agenda**

5.3 Item 232.2 Newsletter to be published w/c 14 April. Thanks to all contributors

5.4 Item 234.5 Insurance Quote from Zurich £2,100 including tax accepted. Enhanced cover for Corporate Manslaughter confirmed

5.5 Item 236.2 A14 traffic lights Response from County. Further complaint from cyclist resident in villages. The matter referred to Richard Preston and Cty Cllr Jenkins

6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

6.1 Minutes 13 February copied to all and accepted. Further meeting held 9 April. Cllr Nudds confirmed had attended in April to discuss Homefield Park and had been agreed to form a "Friends of Homefield Park" group. Cllr Ing outlined discussion on drainage and culvert clearance at Recreation Ground and confirmed Cllr Wynn had stood down at Histon Parish Council and therefore as Chairman of the Committee. Cllr Abdullah asked that future publications on activities at Recreation Ground included details of system and times for public use of grass courts. Options for web-based solutions for bookings were and continued to be considered. Opportunities to analyse usage were suggested. Next meeting 21 May

7 PLANNING COMMITTEE REPORT

7.1 a) Committee Reports Minutes 11 March, 1 April and 15 April copied to all and accepted. Confirmed a meeting to discuss a possible Parish Plan arranged w/c 28 April, for Cllrs Cope, Ing and Histon PCllr Eade **BSI / MVC**

7.2 b) Arbury Park Minutes 11 March, 1 April and 15 April copied to all and accepted.

7.3 Arbury Park Admin Assistance Following discussion, prop Cllr Ing, sec Cllr Warren, all in favour, that "the clerk continue to work with the Arbury Park Committee to contract for additional resource to allow key work to be added into the overall workload from May till end of July which may marginally exceed previously set limit of £1,500, say by £100, to be funded from admin account No 3 (Sec 106)". Mrs Smart would be invited to continue in this role, to be reviewed in July

7.4 Prop Cllr G Payne, sec Cllr Cope, all in favour, that agreement be made to authorise signatures for all legal transfers in relation to Arbury Park to Chairman and Vice Chairman **Policy File**

7.5 c) RSS Single Issue Review: Planning for Gypsy & Traveller Accommodation in the East of England – Consultation till 16 May. Agreed no comment to be made

7.6 d) Joint Action Group Noting a precept budget set of £1,500, prop Cllr G Payne, sec Cllr Kelly, all in favour, that £618.15 be paid to JAG if request received, for match funding purposes to cover consultation fees **LGR Act 1997**

8 ENVIRONMENT COMMITTEE REPORT

8.1 Minutes 8 April copied to all and accepted. Noted that Cllr Kelly had left the meeting following item 5, otherwise accepted.

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- 8.2 Cllr Nudds up-dated on good work carried out by the Probationary Team with further sessions to follow at The Copse; successful session for the Enviro Group; meetings set up following presentation by Mr Duthie at CCC
- 8.3 Cllr Nudds reported interest still held by resident of The Coppice to purchase land owned by IPC alongside B1049

9 CLERK'S REPORT

- 9 Copied to all and accepted: Old flat screens advertised at £50 each; PAT Testing in office carried out 10 April; Fire Extinguisher checks carried out March 2008, including Burial Ground; 11 nominations received for Impington Parish Council, being full number required; Histon Parish Council agree that photocopier should be passed to Arbury Park if required; Mr Smith confirms fence at South Road not currently a danger to users; Burial Ground records now all up to date on computer. No questions

10 CHAIRMAN'S REPORT

- 10.1 Copied to all (Appendix 1 and 2) and noted.
- 10.2 Appendix 1 Chairmans report April. Arbury Park Parish No decision yet on whether this to go to SCDC Council in May. Dist Cllrs Davies and Mason undertook to press for this. Police Cllr Nudds expanded following recent ASB meeting and had expressed dismay at continuity problems caused by personnel moves Newsletter Cllr Nudds to provide article on work of the Probationary Team locally **MJM / NSD PJN**
- 10.3 Appendix 2 City/SCDC Proposed Boundary Changes Cllr Warren commented on meeting of Electoral Arrangements Committee attended with concerns that parishes had been "railroaded" into taking on consultations themselves. A discussion on logical boundaries and concern voiced by Milton followed. After some lengthy consideration and input from Dist Cllrs, prop Cllr Abdullah, sec Cllr Ing all in favour to accept recommendations that Impington Parish Council should:
- a. support the move of King's Meadows, Minerva Way, Arbury Park to the City; but strongly support the retention of the Parish status of Arbury Park
 - b. consult with the six households on the other side of the B1049 as to whether they wish to move to the City or not - and support their position
 - c. put the remaining NIAB land into the same status as NW Cambridge - ie it may be appropriate to move it to the City if it is to be developed
 - d. support the wishes of Girton as to the disposition of that part of the Parish south of the A14 - the expectation is that this is expected to be a "stay in SCDC" (note that the review has been structured to support this)
 - e. support the wishes of Milton to have Cambridge Fen Road transferred to the City

11 COUNTY COUNCILLORS' REPORT

- 11.1 Reports from Cty Cllrs Bradney and Jenkins accepted. No County Councillors present
- 11.2 Cllr Abdullah queried the proposal to withdraw the school bus for IVC from Girton/Oakington. It was understood a survey had been carried out, and Cty Cllrs for Histon and Impington had confirmed they had objected to the proposal
- 11.3 Cllr Abdullah also queried the position with the sewerage treatment works at Milton and the Park & Ride site at Cowley Road. Cllr Cope reported an up-grade had proved possible to the works now more commercial than residential development was planned at Cowley Road
- 11.4 Guided Bus Gantry due to cross Park Lane 22 April

12 DISTRICT COUNCILLORS' REPORT

- 12.1 Cllr Mason reported further on City boundary issues, and work of the Scrutiny Task & Finish Group on Arbury Park.
- 12.2 Cllr Davies expressed concern over the handling of Northstowe following problems seen at SCDC in attitude over Arbury Park matters. Final report from Task & Finish not due till September
- 12.3 Cllr Warren commended the efforts made by the T&F Group. General discussion followed on positive aspects of design at Arbury Park. Cllrs Mason and Davies left meeting

13 FINANCE

- 13.1 Confirmed payment of accounts, prop Cllr Teague, sec Cllr G Payne, all in favour:
Before 1 April

Roger Hovells Bus shelter cleans x 2 £35	£35.00
Site & Maintenance Services Paint bin £28 + VAT £4.90 =	£32.90
Mower People Burial Ground strimmer £186.39 + VAT £32.61 =	£219.00
Cambs County Council Street lights maintenance payment 2006-07 £423.93	£423.93
SCDC Burial Ground Rates £94.90	£94.90

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Histon Parish Council Quarterly expenses £240.80	£240.80
Zurich Insurance Co £2,100.00	£2,100.00
Sarah Smart Admin Arbury Park £260	£260.00
Administration M12 £1,348.84	£1,348.84
After 1 April PWLB Pavilion 5 of 50 Completion loan 3 of 48 £7,818.02	£7,818.02
SCDC Premises Licence (Arbury Park) £100	£100.00
Cambridge Evening News Licence advert £115.20 + VAT £20.16 =	£135.36
13.2 Approved payment of outstanding accounts, prop Cllr Teague, sec Cllr G Payne, all in favour: Histon & Impington Recreation ground 1 st half payment £16,611.97 + Litter Picks 1 of 2 1,860.50 + Asst Clerk 1 st half £1,285.50 =	£19,757.97
CPALC £608.77 less £12.18 (qualified clerk), less £12.18 (Quality Parish Council), less £12.18 (Cllr training – Planning), less £12.18 (paid by 31 May) £560.05	£560.05
Youth: Cambs County Council Youth provision contribution Jan – March 08 £3,000	£3,000.00
Rock2Roll Ltd Mobile climbing wall 8 June £425 + VAT £74.38 =	£499.38
Petty Cash Imprest account £23.19	£23.19
13.3 Paid in: Burial Ground: Ashes Plaque Moore £60; Plot, reserved plot and inter Di Martino £300; Ashes plot and inter (non-resident) £240	
13.4 Internal Audit and External Audit Mr Seaton to carry out IA w/c 19 May. Cllrs Ing and Davies to carry out review of effectiveness of IA. External Audit due for submission 1 July. Council to consider acceptance of Statement of Accounts June agenda	BSI / June agenda
13.5 Appointment of External Auditor Moore Stephens had been appointed until 2012	
13.6 To receive list of draft Budgets Accepted for final ratification at Finance Committee 29 April	Finance Committee
13.7 Agenda items for Finance meeting due 29 April No further agenda items suggested	

14 RECENT CORRESPONDENCE

- 14.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets
- 14.2 **SCDC** Corporate Governance Inspection Executive Summary of report received; Bulletins emailed to all, noted; Electoral Arrangements Committee 16 April, Cllrs D Payne and Warren to attend; SCDC Parish Council Member Vacancy on Standards Committee; CDRP Annual Event (Crime & Disorder) 22 July (next agenda); Results of Uncontested Election
- 14.3 **CALC** Cambs County Council – details of Liaison Committee due 17 April
- 14.4 **Cambs County Council** Integrated Plan for 2008 (copy in Circulating File); Post Office Closures in Cambridgeshire (briefing); Cambridgeshire’s Registered Trader Scheme details
- 14.5 **Histon Feast** Invitation to book a joint stall on Feast Market 5 July accepted; display at the Flower Festival 28 June – 30 June. Agreed Jo Teague to provide Council’s display at Flower Festival, expenses to be paid **LGA 1972 Sec 144**
- 14.6 **Early Years Nursery** National award for helping families learn, working with Travellers. Agreed to write congratulating Head Teacher. **Infant School** OFSTED report said “improving rapidly”. Agreed to write congratulating. Cllr Abdullah reported on consultation meeting at IVC regarding proposed changes to school hours

15 OTHER MATTERS

- 15.1 (a) **Youth** Minutes 3 March to be re-sent. No meeting in April, next meeting 1 May
- 15.2 (b) **Highways** HT&T Committee minutes of meeting 10 April copied to all and noted. No Impington Cllr attended
- 15.3 (c) **Thoughts on Committee Membership / Structure 2008-09** Paper provided setting out current situation, and all members urged to consider their preferred contribution for AGM
- 15.4 (d) **Mobile Warden** Minutes received of meeting held 12 March. Noted Malcolm Ruel retiring. Next meeting 16 October would be evening meeting to accommodate Cllr Abdullah

16 DATE & PLACE OF NEXT MEETING / 17 FORTHCOMING MEETINGS

- 16 Next meeting due Monday 19 May 2008, being Annual Parish Meeting due to commence **at 7p.m.** at **St Andrew’s Church Hall, Burgoynes Rd, Impington.** followed by Annual General Meeting immediately thereafter
- 17 Dates of forthcoming Committees confirmed.

18 IN COMMITTEE – PENSION POLICY

- 18 Deferred

Meeting formally closed 9.17pm. Jo Teague was presented with a certificate marking her 6 years on the Parish Council, and was thanked for her valued input