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PARISH OFFICE  
NEW ROAD  
IMPINGTON  
CAMBRIDGE  
CB24 9LU

16<sup>th</sup> April 2008

**To members of the Council:**

You are hereby summoned to attend a meeting of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 21<sup>st</sup> APRIL 2008** at 7.30 p.m. for the purpose of transacting the following business.

**Members of the public and press are invited to address the Council at its Open Forum under Item 3. Advance notice of questions would be appreciated.**

## AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC 15 mins  
– standing orders suspended for up to 15 minutes if public or press present wish to speak if required
- 4 TO SIGN AND APPROVE MINUTES MEETING 17 MARCH 2008 – minutes attached **For Decision**  
2 mins
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) To note  
Item 228.1 Police matters emailed as received. Panel held 15 April. Changes of personnel 5 mins  
Item 228.2 County Farms meeting Notes of meeting. Alternative suggestion for premises  
Item 232.2 Newsletter to be published w/c 14 April. Thanks to all contributors  
Item 234.5 Insurance Quote from Zurich £2,100 including tax accepted  
Item 236.2 A14 traffic lights Response from County
- 6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Minutes attached 13 To note  
February 2008. Meeting held 9 April 2008 5 mins
- 7 PLANNING COMMITTEE REPORTS 10 minutes
  - a) COMMITTEE REPORTS – Minutes attached 11 March, 1 April. Meeting due 15 April **Accept only**
  - b) ARBURY CAMPS UP-DATE – Minutes attached 11 March, 1 April. Meeting due 15 April. **Accept**
    - Proposal to increase available spend for Clerk to continue to work with the Arbury Park Committee to contract for additional resource to allow key work to be added into the overall office workload, from May till end of July **For Decision**
    - Agreement to authorise signature for all legal transfers in relation to Arbury Park to Chairman and Vice-Chairman
  - c) RSS Single Issue Review: Planning for Gypsy & Traveller Accommodation in the East of England – Consultation till 16 May **For Decision**
  - d) Joint Action Group – possible requirement for match funding in sum of £618.15 – Decision to pay in case of request
- 8 ENVIRONMENT COMMITTEE REPORT – Minutes attached 8 April 2008 **Accept only**  
2 mins

- 9 TO RECEIVE CLERK'S REPORT – attached **Accept**  
2 mins
- 10 TO RECEIVE CHAIRMAN'S REPORT – attached when available **Accept**  
10 mins
- 11 TO RECEIVE COUNTY COUNCILLORS' REPORTS – attached **Accept**  
10 mins
- 12 TO RECEIVE DISTRICT COUNCILLORS' REPORTS – attached if available **Accept**  
10 mins
- 13 FINANCE & ADMINISTRATION
- a) To confirm payment of retrospective accounts
  - b) To approve payment of outstanding accounts
  - c) To report on amounts paid in
  - d) Internal Audit and arrangements for External Audit
  - e) Appointment of External Auditor
  - f) To Receive list of draft Budgets, Finance Committee to ratify
  - g) Finance meeting agenda, due 29 April
  - h) Other Finance matters
- Some for Decision**  
10 mins
- 14 CORRESPONDENCE RECEIVED
- a) Circulating file available: Histon Parish Council minutes and various magazines/leaflet
  - b) SCDC Corporate Governance Inspection Executive Summary of report received; Bulletins emailed to all, noted Electoral Arrangements Committee 16 April, Cllrs D Payne and Warren to attend; SCDC Parish Council Member Vacancy on Standards Committee; CDRP Annual Event (Crime & Disorder) 14 July; Results of Uncontested Election
  - c) CALC Cambs County Council – details of Liaison Committee due 17 April
  - d) Cambs County Council Integrated Plan for 2008 (copy in Circulating File); Post Office Closures in Cambridgeshire (briefing); Cambridgeshire's Registered Trader Scheme details
  - e) Histon Feast Invitation to book a stall on Feast Market 5 July; take part in Feast Parade 29 June; display at the Flower Festival 28 June – 30 June
  - f) Schools OFSTED and national awards news
- To note / **For Decision**  
10 minutes
- 15 TO CONSIDER OTHER MATTERS
- a) YOUTH ADVISORY BODY REPORT – Meeting held 3 March
  - b) HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE – Minutes attached 10 April
  - c) THOUGHTS ON COMMITTEE MEMBERSHIP / STRUCTURE FOR 2008 – 09
  - d) MOBILE WARDEN SCHEME – Minutes attached
- To note /  
To accept  
10 minutes
- 16 DATE AND PLACE OF NEXT MEETING: **For Decision**  
**PROPOSED** Annual Parish Meeting: Monday **19 MAY 2008**, 7 p.m. at St Andrew's Church Hall, Burgoynes Rd, Impington followed by **ANNUAL GENERAL MEETING**
- 17 DATES OF CONFIRMED COMMITTEE MEETINGS: **To note**  
Finance Committee – Tuesday 29 April  
Planning Committee – Tuesday 6 or 13 May (TBC)  
Arbury Park Community Interest Group – Wednesday 14 May  
OTHER MEETINGS:  
Hereward/Homefield Trees, with SCDC Thursday 24 April, Cllr Nudds 8.15 a.m.  
Histon Football Club, Saturday 26 April – Cllr D Payne  
Our Wild Neighbours Workshop – Thursday 1 May, Cllr Nudds  
County Scrutiny Committee – Wednesday 7 May  
Hereward & Homefield Residents – Wednesday 14 May  
Joint Action Group/SCDC at Cottenham VC – Thursday 15 May
- 18 IN COMMITTEE **10 mins**  
MOTION TO IMPLEMENT A PENSION POLICY AND POLICY OF TIMING FOR PENSION PERCENTAGE INCREASES To be proposed by Cllr Gooden – papers attached

A J YOUNG – CLERK/PROPER OFFICER 16.04.08

End by 9.30  
p.m.