

1 Election of Chairman

Cllr Ing elected as Chairman for the meeting

2 Members' Declarations of Interest

None.

3 Sign & Approve Minutes of 11 March

All agreed Chairman to sign as correct record

4 Matters Arising

POS 5 Wayne Campbell, SCDC, investigating transfer. Meeting due with Andrew MacLaren 3 April when would be raised

Cllr Payne arrived at meeting

Community Development Plan 12 March. Informal meeting had taken place and Cllrs Warren and D Payne had been invited to view other meeting procedures. Discussion on agreed SLA and next version of Community Development Plan expected

Parishing Cllr Warren reported 5 new residents had joined Residents' Forum, all supporting new Parish for Arbury Park. Motion for new Parish due to go to Full Council 22 May

POS 2 No meeting now planned. Questionnaire prepared for consultation and results to be discussed with Impington PC

5 New Applications

S/0407/08/A Whitbread Group plc, Premier Inn site, Ring Fort Road Arbury Camp – illuminated signs and totem. Following careful inspection all AGREED to **RECOMMEND REFUSAL** based on:

- Excessive bulk and size of totem, being overbearing and incorrectly located in primarily residential area, close to residential properties. Agreed if this further away and smaller it might be acceptable
- Fascia E3 was considered to be unnecessary and to have a negative impact on light pollution. It would not be safety viewed. Agreed if E3 removed the application could be acceptable

S/0050/07/RM Area L3 Arbury Camp – Discharge of Planning Condition. Considered at Full Council March and dealt with by email

6 Refusal and Acceptances by SCDC

Parish Recommendation

None

7 Motions

- a) "To support South Cambs District Council proposals for creation of a new parish to cover Arbury Park, as per their published map; that creation to be as soon as practicable". Proposed Cllr D Payne To be presented at SCDC Council 22 May 2008.
- b) "That Impington Parish Council "ringfences" that element of the precept from residents in Arbury Park, less any attributable expenditure, to be transferred to the new Parish Council upon creation" Proposed Cllr D Payne

All agreed these motions would put in place discussions already held formally and informally. Both seconded by Cllr G Payne and all in favour and passed.

Discussions:

a) *Processes for Impington Parish Council review of reports from Giovanna Creasey*

b) *Decision making processes in advance of creation of new Council*

3 reports dated 4,10 and 17 March copied to all. All agreed decisions taken would sometimes require ratification, or delegation may be required in some instances. Particular reference to expenditure and creation of potential liability, financially or through Health & Safety issues. Agreed budgets should be established for items e.g. crockery; decisions on naming etc required ratification at Council; where a risk the Council needed to become formally involved

Agreed Cllrs Ing and Cope would receive copies of Giovanna's weekly reports at same time as Residents Group and would identify a list of issues requiring ratification/decision at next available meeting of Impington Parish Council, either Planning or Full Council, and advise Giovanna/Nick of the items

c) Community Centre and reports from Giovanna Creasey – All reports available and Planning Committee to agree ratification of decisions / changes to recommendations

Noted proposal to obtain alcohol licence in name of Clerk (further investigation required). Ratified decision to name Community Centre "The Orchard Community Centre"

8 Other Reports and Correspondence Received

a) Up-date report including Licence fee/other cost requirements Agreed to pay £100 SCDC for Premises Licence and £115.20 + VAT to Cambridge Evening News for advert. POS 5 weekly checks continued. Cllr Warren seeking help in carrying out checks. Probation Services to attend to graffiti issues. Task & Finish reports Cllr Warren to give evidence 10 April. Draft report published. Meetings with Andrew MacLaren, next due 3 April. POS 5 transfer and clarification on guarantee period would be raised. Also issues surrounding the ceiling height at Community Centre. No dimension plans on Parish Council files

b) Process for Office Staffing – deferred to future agenda

c) Budgets clarification for 2008-09 – up-date from Assistant Clerk copied to all. Budgets for 2008-09 confirmed as £22,000 Capital and £60,000 Revenue. Agreed 2 items of Nick Warren's newsletter expenses £98.70 and £277.44 to be claimed back from BPHA. Laptop and software £637.95 to be transferred back into main account from Arbury Park Capital Budget 08-09 (£22000)

All other items yet to be considered. Clerk to find any minutes referring to procedure for payment of Arbury Park expenses

Next meeting 15 April 2008. Meeting closed 8.50 p.m.