

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 21 JANUARY 2008 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Cllrs M V Cope, P D Gooden, B S Ing, V A Kelly, P J Nudds, G S Payne,
N Warren Dist Cllrs N S Davies Mrs A Young Clerk
Power Action

1 APOLOGIES FOR ABSENCE

190 Cllrs Teague (holiday), Abdullah (work); Cty Cllrs Bradney & Jenkins, Dist Cllrs Mason and Chatfield.

2 MEMBERS' DECLARATIONS OF INTERESTS

191 Cllr Warren, Prejudicial interest (Expenses Claim 13b)

3 OPEN SESSION FOR THE PUBLIC

192 None present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 17 DECEMBER 2007

193 All in favour to approve and sign as true record

5 MATTERS ARISING FROM PREVIOUS MINUTES

194.1 tem 172.2 Police Matters Emailed to all as received. Police Liaison meeting, Cllrs Payne and Nudds attended

194.2 Item 172.3 The Copse Report on meeting 11 January. Cllr Teague had met representatives of Histon Football Club Holdings. Matter on-going. Contact to be made with Chairman of Histon Football Club to discuss further

194.3 Item 172.6 Scrutiny Committee had taken place. 3 public questions had been aired, one on planning to be taken forward to a Task & Finish Group meeting 12 February. Question on Arbury Park and Boundary Review had received a positive airing and a site walk with the Community Development team had been arranged

194.4 Item 179.1 Newsletter Cllr G Payne had put January issue together for delivery in January. Cllr Payne willing to edit again for Spring issue **GSP**

194.5 Item 182.1 Parish Plan Histon Parish Council had nominated Cllr Alan Eade as Liaison person

194.6 Item 183.6 Enviro Group funds paid out

194.7 Item 185.2 Northfield Avenue consultation Response made

6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

195.1 Meeting held 14 November, next meeting due 13 February. No minutes yet to hand

195.2 Vacancy on Management Committee All agreed to nominate Cllr Nick Warren to replace Steve Unwin for remainder of term, to May 2008

195.3 Litigation Histon PCllr Davies outlined action against the Design Partnership via Solicitors since 2006 and summarised previous work carried out and meetings held. Report made to the Half Yearly in December. New issues had come to light at Christmas, raising issues on options available to the Council and asking for the Councils' decision on any next step. Cllr Davies recommended ceasing proceedings and signing the necessary paperwork. This also to go before Histon Parish Council as members of the Full Committee. Following differing views and clarification on past decisions and action, 5 in favour to drop all action and ask the Solicitors to confirm. 2 against, Chairman did not vote

7 PLANNING COMMITTEE REPORT

196.1 a) Committee Report Minutes 8 January copied for all and accepted. Meeting due 22 January.

196.2 b) Arbury Park Minutes 8 January copied for all and accepted. Further meeting due 22 January.

196.3 Noise Barrier Cllr D Payne had contacted an expert, willing to carry out survey, either to identify whether reflective, or a fuller specification for re-building to better purpose. Following discussion on performance or otherwise of the barrier; possibilities of raising the issue at the "Task & Finish Group"; which, if any, option quoted for to pursue; dual approaches for help from Gallaghers and SCDC, agreed Cllr D Payne to approach SCDC/Gallaghers with the quotes received and ask if they prepared to meet any or all of the costs. Next agenda **DWP February agenda**

196.4 Administration costs and actions up-date Cllr Warren reported a part-time admin assistance (6 – 10 hrs pw) had been taken on, on a self employed basis. A lap top had been purchased. Further meeting with ACRE proved useful with investigations being made into expert and convenient resource via ACRE 1 day a week, costs to be covered by the commuted sums

196.5 Letter to Residents draft outlining community input opportunities for development at Arbury Park copied to all. With small amendment agreed Cllr Warren to deliver to all households **NW**

196.6 Indexing of Commuted Sums Some information received from Gallaghers, queries outstanding

196.7 Northfield Avenue Consultation Cllr Kelly reported officers were recommending no shared-use path and no traffic

calming measures following petition received. Concern over safety for secondary school pupils. Cllr Kelly to advise
Cty Cllrs Bradney and Jenkins of Parish Council's concerns prior to AJC meeting 28 January **VAK**

196.8 c) **Other** Community Facilities. Discussion deferred to Planning Committee 22 January **Planning Committee**

8 CLERK'S REPORT

197 Seat at Pine Court badly damaged by knives. Site & Maintenance advise options of replacing the wood at approx £70 or sanding down slats and turning over at £30-£40, **Environment Committee to consider**; Systematic vandalism had been reported at Homefield Park to the fencing. Also petty anti social behaviour continued at the recreation ground; Cllr D Payne had worked on the computer at office to improve performance. New larger monitors purchased; Photocopier replacement to be arranged February 2008; Finance Committee had agreed to donate £100 to Victim Support and £200 to the Histon & Impington Day Centre, leaving a budget unspent of £200. These items were Sec 137 spending; Clerk to attend SLCC training day 8 February, including networking session and presentation on "asset registers and insurance implications"; Stand in clerk required for March meeting. All Councillors to arrange to pick up agenda packs from pre-arranged point. Councillor required as liaison point for Burial requests 6 March to Easter **All Councillors to note**

9 CHAIRMAN'S REPORT

198.1 Copied to all (Appendix 1) and accepted
198.2 Chairman confirmed Cllr Teague would not stand for re-election. Article on election to be included in next newsletter and Histon and Impington Crier

10 COUNTY COUNCILLORS' REPORTS

199.1 Written reports received from Cty Cllrs Bradney and Jenkins. Item on LAA from Cty Cllr Bradney discussed
199.2 Clarified that since Cllr Bradney's report a decision on plastics recycling had been deferred
199.3 **Park Lane closures** Cty Cllr Bradney & Jenkins had asked for this matter to go to Scrutiny end February. All agreed Chairman/Clerk to prepare official letter of concern to send to Council and Cabinet **DWP/Clerk**

11 DISTRICT COUNCILLORS' REPORTS

200.1 Dist Cllr Davies outlined re-examination by **Corporate Government Inspection Team** at SCDC, for report March
200.2 **Housing Futures** Major issue at Full Council, with the report on possibility of transfer of stock to registered social landlords. Cllr Davies reported on meeting attended, financial implications, and concerns for sheltered units and wardens. Cllr Gooden raised the issue of use of "HRA" over the last 10 years

12 FINANCE

201.1 Confirmed payment of accounts, prop Cllr G Payne, sec Cllr Ing, all in favour:

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|-------------------------------|--|-----------|
| Administration M9 | <u>£1,377.91</u> | £1,377.91 |
| Burial Ground expenses | <u>£3.51</u> + VAT 62p = | £4.13 |
| Enviro Volunteers | <u>£1405</u> as agreed (grant funding) | £1,405.00 |
| Histon Parish Council | Quarterly expenses <u>£292.19</u> | £292.19 |
| CALC | Planning training x 3 <u>£60</u> | £60.00 |
| Sec 106 No 3 account: | Histon & Impington Recreation Ground Salary re-imburement <u>£126.45</u> | £126.45 |

201.2 Cllr Warren declared prejudicial interest and left the room. Approved payment of outstanding accounts, prop Cllr G Payne, sec Cllr Ing, all in favour

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| Cambridgeshire County Council | Annual maintenance for street lights, 2007/2008 <u>£414.83</u> | £414.83 |
| Print Out | stationery <u>£14</u> Section 106 account <u>£63.39</u> + VAT £13.54 = | £90.93 |
| St Andrews Impington PCC | Room hire <u>£132</u> | £132.00 |
| Burial Ground: | Acacia Tree Surgery Replacement Judas tree <u>£70</u> + VAT £12.25 = | £82.25 |
| Victim Support | Sec 137 donation as agreed at Precept meeting <u>£100</u> | £100.00 |
| Histon & Impington Day Centre | Sec 137 donation as agreed at Precept meeting <u>£200</u> | £200.00 |

Both Sec 137 LGA 1972

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|-----------------|---|---------|
| N Warren | Computer screen laptop and software <u>£782.56</u> + VAT £115.08 = | £897.64 |
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(screen Impington PC payment £144 + VAT £25.30 , laptop and software £637.95 + VAT £89.78 to be transferred from commuted sum 08-09)

Sec 106: **Zurich Municipal** POS5 additional insurance premium 3 months **£467.30**

201.3 Paid in: Nil

201.4 Cllr Warren returned to meeting. **Half Yearly Audit Report** Satisfactory report from Ron Seaton read to all. No actions required

- 201.5 Precept 2008-09 to approve recommendation to request precept for 2008-09 of £133,000 from South Cambridgeshire District Council. Notes provided outlining budgets and reasons for levels. £133,000 represented a 14% rise on last year. Following some discussion on funding of Arbury Park and eventual minimal affect on precept, proposed Cllr D Payne, sec Cllr Ing, all in favour to accept recommendation and thanks to Committee and Clerk for work involved. As reported in Clerk's report, Finance Committee had agreed Donations under Sec 137 of LGA 1972 for Village Society £100 and Day Centre £200 **Power Action**

14 RECENT CORRESPONDENCE

- 202.1 Circulating file available on request: Histon PC minutes and various magazines/leaflets. Cllr Ing **BSI**
- 202.2 CGI Paper provided for all. Copied to Histon Chairman for comment. All agreed to forward as the Impington confidential response; Bulletins forwarded to all; Standards Committee newsletter Nov 2007 available on request
- 202.3 CCC Changes to mobile library routes in County
- 202.4 Feast AGM invitation 7 February
- 202.5 CALC AGM Booking forms 2 February; NALC Conference details May 2008
- 202.6 Communities & Local Government Consultation on Orders and Regulations Relating to Conduct of Local Authority Members in England. Due by 15 February. Noted, no response
- 202.7 CVS Training dates provided

15 OTHER MATTERS

- 203.1 (a) Highways & Traffic Meeting due 21 February. Agreed Impington PC members to press for any short term achievements possible in time remaining of current Parish Councils, particularly traffic counts.
- 203.2 Guided Bus Issues Cllrs Nudds and Ing outlined issues raised at recent Forum meeting on platform design and work progress.
- 203.3 Cllr Nudds reported she was liaison person for the public art in the village. Tentative theme of "movement"
- 204.1 (b) Environment Committee Agenda items for meeting due 29 January to include: Tree works quotes; Copse meeting; Commemorative tree; St Andrews Church Impington replacement tree; Dog Fouling and notices; Parish Paths Partnership applications; Grass cutting tenders 2008; Bus shelter request (opposite Vision Park); Rights of Way progress. **Environment agenda**
- 204.2 Cllr Nudds reported on meeting at The Copse, 14 January, note provided for all from Cllr Nudds and Tree Warden. Proposed works due to take place 11 February, felling 17 trees, lifting others and removal of ivy, dead branches. Environment Committee to retain all timber. Agreed Cllr Nudds to approach Dist Cllr Chatfield for help in clarification of the District Council's role of expert representatives (as point 8 in notes) and to assist with obtaining formal notification of TPOs for the whole of the Copse (as point 7). Agenda item Environment for further discussion **PJN /Environment agenda**

16 DATE & PLACE OF NEXT MEETING / 17 FORTHCOMING MEETINGS

- 205 Next meeting due Monday 18 February 2008 due to commence **at 7.30p.m.** at **St Andrew's Church Hall, Burgoynes Rd, Impington.**
- 206 Dates of forthcoming Committees confirmed.

Meeting closed 9.37 p.m.