

HISTON PARISH COUNCIL**Unconfirmed minutes**

Minutes of meeting held St Audreys Community Centre, St Audreys Close, Histon, Monday 10 December 2007 7.30 p.m.

Present:

Councillors: I M Parish (Chairman), R K Wynn (Vice Chairman), M C Cleaver, N S Davies (also District, in part), A J Eade, J P Emmine, C J Foster, F J Munnely, M J Mason (also District, in part), V A Taylor Clerk: Mrs A J Young

Power Action

1 APOLOGIES FOR ABSENCE

133 Cllrs Barrett (personal), Jones (working), Levitt (working), Rose (personal), Ruel (personal). Dist Cllr Chatfield; Cty Cllr Bradney; Cty Cllr Jenkins

2 MEMBERS' DECLARATIONS OF INTERESTS

134 None

3 OPEN SESSION FOR THE PUBLIC

135 No public present

4 MINUTES OF MEETING HELD ON 12 NOVEMBER 2007

136 Prop Cllr Foster, sec Cllr Eade, all in favour, approved and signed, including "In Committee". Further "In Committee" report due January 2008

5 MATTERS ARISING FROM PREVIOUS MINUTES

137.1 Item 121.1 Police reports emailed to all as received.. Sgt Webb suggested no residents meeting be called but all information be provided to her or PCSO King. Various recent incidences of ASB outlined by Cllrs and agreed Cllr Parish to contact Sgt Webb to discuss how a meeting could be arranged, Cllrs willing to distribute advertising flyers

137.2 Item 121.3 Joint Parishes Group up-date. Continued to meet regularly, Cllrs Mason and Parish representing Histon PC. Main topics this month had been Mereham, both the Inquiry and consultation on A10 Highways Improvements. Cllr Parish recorded thanks to Cllr Mason and Impington PCllr D Payne for work put in on this group. Meeting due 13 December at County Council

137.3 Item 121.4 James Paice MP Constructive meeting held 22 November on issues affecting Histon and Impington

137.4 Item 122.2 LAA/TIF January 2008 agenda

January 2008 agenda

137.5 Item 128.1 Guided Bus meeting re Chivers Farm fence No meeting yet confirmed. Cty Cllr Jenkins and Dist Cllr Mason to be asked for up-date

JDJ/MJM

6 RECENT CORRESPONDENCE

138.1 Circulating Files. Available on request

138.2 County Councillor reports copied from Cty Cllrs Jenkins and Bradney

138.3 Standards Committee Newsletter November 2007. Cllr Parish outlined contents and changes imminent. All Cllrs reminded to ensure they understood the new Para 12(2) of the new Code of Conduct

138.4 Cambs LAF meeting dates 2008

138.5 Cambridge Council for Voluntary Service information received. Forwarded to Youth Committee

138.6 SCDC Briefings forwarded to all on email

138.7 Cambs County Council Changes to mobile library routes from 7 January 2008

138.8 SCDC Final Register for Histon received, showing electoral roll figure of 3395

7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT and RECREATION GROUND COMMITTEE REPORT

139.1 No report. Standards Committee confirm revocation of dispensations for interests

139.2 AGM had taken place 5 December. No report. Budgets had been set and agreed.

139.3 Cllr Parish placed on record on behalf of Histon PC thanks for the outstanding service given by Cllr Raymond Wynn as Chairman of the Committee for some 27 years

139.4 Also lodged concern over attendance levels at the twice yearly meetings

139.5 Some discussion followed on cautious approaches to be made to adjacent landowner regarding acquisition of land

8 PLANNING COMMITTEE REPORT

140.1 Minutes 15 and 29 November copied to all and accepted. Next meeting 20 December

- 140.2 Parish Plan Copy of District Council's Parish Plan Statement provided for all. Histon PC agreed that should Impington PC wish to look at promotion of a Parish Plan for the 2 villages, it was felt it would be sensible to commence a search for interested parties willing to take it forward, but any launch should be after the 2008 elections **Power Action**
- 140.3 CALC Planning workshop. Any Councillor interested in attending 10 January at Council cost of £20 per delegate to contact Clerk before Christmas
- 140.4 Northstowe Briefing 11 December, public meeting 13 December. Cty Council asked for responses on proposals for educational provision to serve Northstowe by 21 Jan. Cllrs Cleaver, Foster, Parish to respond **MCC/CJF/IMP**
- 140.5 Excelcare, Clay Street SCDC intended to organise remedial work on kitchen fan. Some activity noted on drainage on site. Cllr Mason to be chased on report on position with site levels
- 140.6 Guided Bus Signage and Lighting Gatehouse Road/Park Lane Girton PC offered support with objections lodged. Application currently deferred at SCDC Planning Committee level
- 140.7 Cambs County Council "Consultation on Introduction of the National Standard Planning Application Form (1APP) – comments upon draft list of information requirements due by 21 December. All Cllrs had received copies of the proposals. Several Cllrs had input, agreed Cllr Parish to collate thoughts and submit by due date **IMP**
- 140.8 Station House Cllr Emmines advised Land Economy unit at University of Cambridge could not help with any production of a design brief

9 ENVIRONMENT COMMITTEE REPORT

- 141.1 Minutes 3 December copied to all and accepted.
- 141.2 Cllrs Barrett and Munnely yet to provide Playground Inspector budget for 2008-09 **MPB/FJM**
- 141.3 Christmas lights and Christmas Tree Cllr Munnely to liaise with Jaggards on timer switch for lights, to start 11 December. Clerk to ensure 2 whole sets of keys cut for future years. Feast Committee had confirmed public liability insurance was in place for the tree
- 141.4 CCC Countryside Access Peter Duthie confirmed work would shortly commence on the new permissive path. Report received from Cllr Taylor on recent works carried out on the WI woods, held on file. All agreed to write to CCC thanking them for the excellent work
- 141.5 War Memorial Agreed Cllrs Emmines and Parish to prepare a letter for the Crier and the Royal British Legion regarding future maintenance costs **IMP/JPE**
- 141.6 Manorial Waste Cllr Eade raised issues surrounding delivery of rails, installation, and painting of new and existing lengths – rails to be white, not black; queries over use of proprietary primer and resultant extra costs; need for forklift and questions over size of delivery area and personnel. Cllr Munnely agreed to contact Broxap to discuss further before order made **FJM**
- 141.7 Parish Path Partnership (P3) CCC 2008-09 Information on scheme to help protect, improve, maintain and promote local Rights of Way path networks. Agreed to ask for presentation at January meeting, or call a special Environment Committee meeting to hear details. Applications requested by 29 February **January 2008 agenda**

10 COUNTY COUNCILLOR REPORT

- 142 Deferred January 2008. Cllr Davies arrived at meeting **January 2008 agenda**

11 OTHER MATTERS

- 143.1 a) Youth Advisory Body Notes 30 October copied to all.
- 143.2 Cllr Davies clarified budgets showed not likely to be a precept requirement, with sufficient reserves/ ringfenced funds to cover 2008-09. PCSOs had advised against provision of a second youth shelter on the Recreation Ground
- 144.1 b) Guided Bus Arboricultural Survey due in The Copse 11 December
- 144.2 Next forum due 9 January. Minutes 15 November held on file and forwarded to all on email
- 144.3 Agreed to advise Nuttalls/CCC that rails were being transported round the village rather than down the railway. Also an earth shifter had travelled through village
- 145.1 c) Highways & Traffic Northfield Avenue Consultation Improvements to pedestrian and cycle facilities. No response
- 145.2 Safer Routes to School on-going. Cty Cllr Jenkins still requesting safety audit details **JDJ**
- 145.3 Mill Lane Response from Richard Preston and comment received from Dist Cllr Chatfield. HT&T Committee February 2008 **HT&T Committee**
- 146 d) Mobile Warden Scheme Minutes 31 October accepted. Noted precept request of £750

12 FINANCE and ADMINISTRATION

- 147.1 a) To confirm payment of accounts Proposed Cllr Munnely, seconded Cllr Davies, all in favour:
Administration M8 £1,280.19 £1,280.19
PWLB Freehold Loan 5 of 50 £1,415.05 £1,415.05
- 147.2 b) To approve payment of outstanding accounts Proposed Cllr Munnely, seconded Cllr Davies, all in favour
SLCC Clerk's subscription (formula) £145 £145.00
Buchans Landscapes Grass cut x 2, leaf sweep x 1 **£440** + VAT £77 = £517.00

Roger Hovells Office clean x 2 (formula) £40	£40.00
Print Out Stationery £14 JSC (formula) £60.78 + VAT £13.09 =	£87.87
Danwood Group Limited Photocopier meter reading (formula) £46.38 + VAT £8.12 =	£54.50
Adam Scott 2 nd half maintenance War Memorial garden and Sec 52 land £195	£195.00

Power Action

- 147.3 c) Paid in: Allotment rents £24. Cllr Mason arrived at meeting
- 147.4 Half Yearly Audit Report Mr Seaton had visited twice. No report yet received. Review of Effectiveness of Internal Audit was outstanding. Cllrs Davies and Impington Cllr Ing working on this **NSD/BSI**
- 147.5 Clerk's Report Jaggards had liaised with office on collection and erection of lights on the Green; New street name sign requested for Kingsway following complaint from resident; Acacia confirmed would meet with Alan Eade on Green Wednesday 12 December; Crier deadline for articles Monday 24 December; Clerk recommends replacement photocopier be ordered now – quotes received showing average increase of £3 per month for up-graded, new machine. Agreed figures to be provided in written report, referred to Impington PC and back to Histon PC for January 2008. Noted instructions and networking would be required from provider **January 2008 agenda**
- 147.6 Half Yearly Review of Donations Noted no donations budget remained, but budget left in Community Support. Agreed no donation applicable for Victim Support or Open Spaces Society. Proposed Cllr Munnely, sec Cllr Cleaver, all in favour, that all in favour, that Histon Parish Council in accordance with its powers under **sections 137 and 139 of the Local Government Act 1972**, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to donate £100 to Histon and Impington Day Centre from Community Support budget .”
- 147.7 Room Hire Prop Cllr Mason, sec Cllr Davies, all in favour, a sum of £260 be paid to St Audreys Community Centre in lieu of room hire for 2007 **LGA 1972 s111**

13/14 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS

- 148 Agreed next meeting Monday 14 January 2008. St Audreys Community Centre, St Audreys Close, Histon
- 149 Dates for forthcoming Committee meetings noted. Agreed no set agenda for informal “brainstorming” session. Cllr Mason highlighted possible SCDC Scrutiny Committee meeting 17 January at The Meadows

Meeting closed 9.13 p.m.