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PARISH OFFICE  
NEW ROAD  
IMPINGTON  
CAMBRIDGE  
CB24 9LU

12<sup>th</sup> December 2007

**To members of the Council:**

You are hereby summoned to attend a meeting of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 17<sup>th</sup> DECEMBER 2007** at 7.30 p.m. for the purpose of transacting the following business.

**Members of the public and press are invited to address the Council at its Open Forum under Item 3. Advance notice of questions would be appreciated.**

## AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC 15 mins  
– standing orders suspended for up to 15 minutes if public or press present wish to speak if required
- 4 TO SIGN AND APPROVE MINUTES MEETING 19 NOVEMBER 2007 – minutes attached **For Decision**  
2 mins
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)  
Item 150.1 Police Matters Emailed to all as received To note  
Item 150.2 The Copse Cllr Teague tried to contact Histon FC Holdings without success 5 mins  
Item 150.4 Minor Improvements up-date  
Item 154.2 Mereham Copy of JAG submission received (Response to agreed statement SCG/6, revised transport proposals as part of Mereham new community  
Item 154.5 Homefield Park Not raised as Matter Arising at AGM Recreation Ground  
Item 155.1 Scrutiny Committee to be invited to attend at The Meadows Centre 17 January  
Item 162 Mobile Warden representative Noted meetings take place during daytime  
Item 163 Milk Float deferred to January agenda
- 6 VACANCY ON PARISH COUNCIL 2 mins
- 7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT – none available
- 8 RECREATION GROUND COMMITTEE REPORT – up-date on AGM 5 December **Accept only**  
5 mins
- 9 PLANNING COMMITTEE REPORTS 45 mins
  - a) COMMITTEE REPORTS – Minutes attached 20 November, 4 December . **Accept only**
  - b) ARBURY CAMPS UP-DATE – Minutes attached 20 November, 4 December – note **For decision**  
recommendation for allocation of budget for employment of admin clerk. **For decision**  
Proposal for official opening ceremony of POS 5 by resident **For decision**  
Papers from Cllr Warren on Naming of areas and administration - attached
  - c) S/2189/07/F Mr & Mrs J Mead, 6 Drake Way – Single storey rear extension **For decision**

- d) OTHER PLANNING MATTERS including Matters Deferred from 4 December (list attached); Histon Station House up-date; Consultation on Education Provision to serve Northstowe – by 14 January; Cambs County Council “Consultation on Introduction of the National Standard Planning Application Form (1APP) – comments upon draft list of information requirements due by 21 December – papers emailed to all **For decision**
- 10 TO RECEIVE CLERK’S REPORT – attached when available. Including proposal for new photocopier lease from Danwood Group **Accept only**  
5 mins
- 11 TO RECEIVE CHAIRMAN’S REPORT – attached when available **Accept**  
5 mins
- 12 TO RECEIVE COUNTY COUNCILLORS’ REPORT – attached **Accept only**  
2 mins
- 13 PARISH PLAN – Proposal for Establishment of a community wide programme to produce a Parish Plan for the 2 villages of Histon and Impington, with a view to that plan including the elements expected of a comprehensive Parish Plan and the main elements of a Village Design Statement. It is further recommended that Impington PC appoint a liaison person with Histon PC and a small team of councillors to commence the activity with the recruitment of supporting volunteers from the community. Proposed Cllr Ing, seconded Cllr Cope – any additional paper attached when available **For Decision**  
10 mins
- 14 FINANCE & ADMINISTRATION
- a) To confirm payment of accounts
- b) To approve payment of outstanding accounts **For Decision**
- c) Paid in
- d) Half Yearly Audit report – up-date
- e) Half Yearly Review of Donations – deferred to Precept/Finance Committee Jan 08 5 mins
- 15 CORRESPONDENCE RECEIVED 2 mins
- a) Circulating file available: Histon Parish Council minutes and various magazines/leaflets
- 16 TO CONSIDER OTHER MATTERS
- a) HIGHWAYS and TRAFFIC –
- i) Guided Bus Issues
- ii) Other correspondence and Reports including Northfield Avenue Consultation – by 4 January 2008 **For Decision**  
10 mins
- b) YOUTH ADVISORY BODY REPORT Minutes attached if available 5 mins
- c) MOBILE WARDEN – Minutes attached 31 October 2 mins
- 17 DATE AND PLACE OF NEXT MEETING: **For Decision**  
**PROPOSED** Monday **21 January 2008**, 7.30 p.m. at St Andrew’s Church Hall, Burgoynes Rd, Impington
- 18 DATES OF CONFIRMED COMMITTEE MEETINGS: To note  
Planning Committee – Tuesday 8 January 2008  
Precept/Finance Committee – Thursday 10 January
- OTHER MEETINGS:  
Wednesday 9 January 2008 – Guided Bus IVC  
Tuesday 15 January – Neighbourhood Police Panel  
Tuesday 15 January – Rec Forum  
SCDC Scrutiny Committee – The Meadows 5.30 p.m. TBC
- A J YOUNG – CLERK/PROPER OFFICER 12.12.07 End by  
9.30 p.m.