

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 19 NOVEMBER 2007 7.30P.M.  
AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr J P Teague; Cllrs H S Abdullah, M V Cope, P D Gooden, B S Ing, V A Kelly, P J Nudds, G S Payne, N Warren Dist Cllrs J P Chatfield, N S Davies, M J Mason  
Mr Rob Campbell (Principal IVC) Max Parish HPC (both in part) Mrs A Young Clerk

**Power Action**

**1 APOLOGIES FOR ABSENCE**

145 Cllr Unwin (work) Cty Cllrs Jenkins and Bradney  
With agreement of Council Chairman brought forward item 13, Standing orders suspended

**13 IVC – Presentation**

- 146.1 Rob Campbell Principal IVC had prepared a paper setting out his and the College's ethos and aims to be "inclusive, international and inspirational" Appendix 1. He outlined his career to date, commitment to and vision for the future at IVC, "a college at the heart of its community"
- 146.2 Mr Campbell outlined a proposed £1.2 million project to up-grade and extend the Sports Centre, to enhance the health suite to be made available for a range of uses, provide spectator space, social space and possibly provide space for say GP referrals. A Business Plan would be presented to SCDC 22 November, with grant application to SCDC due December. Mr Campbell sought a positive letter of support for this application from the Parish Council on behalf of the community
- 146.3 Questions followed on:  
Smaller groups in schools e.g. house units. Mr Campbell acknowledged the need to make sure "every child was known" but identified differing ways of approach  
Secondary schooling at Northstowe The doubt/fluidity surrounding this and the role of Swavesey VC and Cottenham VC in the process. Mr Campbell was aware. Reported a recent statistic showed each "lad gone wrong" cost authorities some £1/4 million  
Community use in the past Concern raised over previous promises. Mr Campbell advised the Business Plan committed to community use, as did he, but detailed the need to balance as reasonably as possible. He was fully committed to building on and improving community links. A recent "pull-out" from adult learning by CRC had been taken on and managed by IVC themselves rather than lose it to the community  
Queries on extent of consultation on facilities required as no pitches etc. included. Cllr Davies outlined previous considerations and reasons for inclusion of some elements and accepted the project had to be driven by cost  
How any letter of support could be worded on current information – Mr Campbell advised Business Plan available from 22 November  
How IVC, Cambs FA, Histon Football Club and Recreation Ground could best work together to meet needs of local community – Mr Campbell acknowledged the need to a commitment to work together. In discussion with Histon FC/Cambs FA regarding Academy provision  
How the Parish Council could keep in touch with IVC – Mr Campbell happy to attend Parish Council meetings when appropriate and would provide e-mail address for other contact  
Possibility of IVC students assisting with Parish Plan /Village Design Statement, community environmental work  
Arbury Park Cllr Warren asked IVC not to forget AP residents in their plans and marketing  
Confirmation from Mr Campbell that an extra form was planned and that Year 7 was currently not full
- 146.4 Prop Cllr Teague, sec Cllr Warren, all in favour, Impington PC write in support, in principle, for a SCDC grant to meet targets stated in Business Plan and by Mr Campbell. Mr Campbell left the meeting, standing orders reinstated.

**2 MEMBERS' DECLARATIONS OF INTERESTS**

147 None

**3 OPEN SESSION FOR THE PUBLIC**

148 No questions

**4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 15 OCTOBER 2007**

149 All in favour to approve and sign as true record, together with "In Committee" minutes

**5 MATTERS ARISING FROM PREVIOUS MINUTES**

150.1 Item 124.1 Police Matters Emailed to all as received

150.2 Item 130 The Copse Cllrs Gooden and Teague to liaise direct with Holdings Co

**PDG/JPT**

150.3 Item 136.4 Guided Bus Cty Cllr Bradney up-dated Council in writing on budgets and schedules for the Guided Bus. Reported Park Lane would be open for 2 weeks over the Christmas period.

150.4 Item 138.1 Minor Improvements Wooden Posts at Burgoynes Road now replaced with steel

## **6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT**

- 151.1 Minutes 10 October copied for all and accepted. Further meeting held 14 November. AGM due 5 December
- 151.2 Cllr Gooden reported on issues, including acoustic work quotes for recreation centre. Management Committee approved an informal approach to adjoining landowner regarding additional land possibilities
- 151.3 Cllr Davies outlined proposals for a festival of sports, linked to Olympics, on dual sites of Rec and IVC in partnership with SCDC. Understood Cambs FA were working with IVC on possibilities of an artificial pitch on site

## **7 PLANNING COMMITTEE REPORT**

- 152.1 a) Committee Report Minutes 16 October, 6 November copied for all and accepted. Meeting due 20 November
- 152.2 b) Arbury Park Minutes 16 October and 6 November copied for all and accepted. Further meeting due 20 November. Decision on Barretts application awaited. Cllrs Payne, Teague and Warren had met SCDC Chief Executive 5 November, further meeting due 27 November
- 152.3 c) Other Training opportunities Dec/Jan available at £20 per delegate. Interested Cllrs to contact Clerk

## **8 CLERK'S REPORT**

- 153 Clerk to work on quotes for replacement photocopier in office; Joint informal Meeting with James Paice MP on 22 November arranged; Following residents' comments on traffic problems in Mill Lane, Histon PC requested Police visit and speak with residents parking inappropriately at junctions; Safer Routes to School – Junior School had “signed off” project but Histon PC continued to press for Highways improvements in the area of The Green; Carols on the Green due 12 December; Clerks had worked with Webmaster to put a list of Frequently Asked Questions up on the website; Mr Seaton attended 8 November to carry out Half Yearly Audit inspection, further visit to follow. Review of Effectiveness of Internal Audit outstanding; Clerk working on going out to tender for grass cutting contract 2008; List of dates for meetings in 2008 had been drafted and published on calendar on [www.hisimp.net](http://www.hisimp.net); IVC had consulted on siting of Boot Sales November/December; Meeting with Cambs Acre due 26 November to discuss setting up of charity to run community facilities at Arbury Park; Geoff Waters offered to continue as representative to Community Minibus, offer accepted

## **9 CHAIRMAN'S REPORT**

- 154.1 Copied to all (Appendix 2) and accepted
- 154.2 Mereham Cllr Mason expanded on the report following 3 Inquiry attendances. Impact on B1049 a concern following a series of amendments accepted by the Inspector to the A10. Histon/Impington, Cottenham/Milton proposed to put in a joint proof of evidence
- 154.3 Some discussion on congestion issues, policies and proposals

## **9a CHAIRMAN'S REPORT - HOMEFIELD PARK**

- 154.4 Paper prepared by Cllr Payne (Appendix 3) received, with proposals for future maintenance and management of Homefield Park, gained general support. Some concern voiced over resultant role of Histon PC and difficulties that may arise in funding and decision making, as well as legal issues. Chairman suspended standing orders and Histon PCllr Parish voiced disappointment and mooted the idea of a new joint committee to run Homefield Park and raised difficulties with current responsibilities attributed to Recreation Ground Groundsman/Clerk in job descriptions. Cllr Payne re-iterated a priority to simplify matters rather than complicate them
  - 154.5 Following discussion on calculation of costs; land ownership; siting in Impington; TPOs; enthusiasm of residents willing to become involved and attempts to re-word Cllr Payne's recommended motion to enable further opportunities to discuss, finally agreed it should be suggested at the Recreation Ground AGM that Cllr Nudds, as leader of the Environment Group, be asked to engage with the 2 Homefield Park representatives Cllrs Davies and Gooden to look at setting up a Friends of Homefield Park Group, responsibility to remain with Recreation Ground at this stage. All agreed
- Matter Arising Rec Ground AGM**

## **10 DISTRICT COUNCILLORS' REPORT**

- 155.1 Dist Cllr Mason reported on boundary issue meetings held at SCDC; Affordable Housing Panel meeting due 22 November; Scrutiny Committee “tour” of the District and possibility of inviting a meeting to Impington
- 155.2 Dist Cllr Chatfield supported the idea of Impington inviting South Cambs to hold a public Scrutiny meeting. He reported on items regarding trees and hedges and light columns in Hereward/Homefield
- 155.3 Dist Cllr Davies confirmed a grant of £11,000 had been confirmed for Histon Community Minibus at last Full Council by Portfolio Holder for Community Services
- 155.4 Cllr Gooden again raised position of SCDC with congestion charging. It was clarified this was unlikely to be re-

visited. He queried whether Affordable Housing Panel was an open meeting, which it was not. Clerk advised a planning application was due in for Unwins site involving 40% affordable housing

**Power Action**

## **11 COUNTY COUNCILLORS' REPORT**

156 Reports received from Cty Cllrs Bradney and Jenkins. No Cty Cllrs present at meeting

## **12 VILLAGE DESIGN STATEMENT / PARISH PLAN**

157.1 Cllr Cope confirmed his previous paper on Village Design Statements stood. Cllr Ing provided a companion paper on Parish Plans and Cllr Cope supported the route of a Parish Plan, but taking in elements of the Village Design Statement where possible

157.2 Cllr Ing confirmed the Parish Plan was not necessarily a Parish Council owned plan and received support of SCDC. The issue of whether Impington alone should prepare a Plan or Histon and Impington jointly debated and generally felt it should be a joint venture. Cllr Ing stressed the importance of engaging in hard questions if Plan to be useful

157.3 With standing orders suspended Cllr Parish made a personal statement of support for a joint Parish Plan and gave examples of previous decisions made without proper community guidance and lost opportunities

157.4 Arbury Park/Kings Meadows it was felt may benefit from a separate plan

157.5 Worked examples of Parish Plans to be circulated, with recommendation on next agenda for decision. Statement from SCDC on Parish Plans received and copied for all

**December agenda**

## **14 FINANCE**

158.1 Confirmed payment of accounts, prop Cllr Ing, sec Cllr Teague, all in favour:

**Administration M7 £1,388.14** £1,388.14

**Burial Ground expenses £4.13 + VAT £0.72 =** £4.85

158.2 Approved payment of outstanding accounts, prop Cllr Ing, sec Cllr Teague, all in favour

**ESPO Burial Ground £25.39 + VAT £4.44, Arbury Park Sec 106 £39.50 + VAT £6.92 = £46.42 =** £76.25

**Site & Maintenance Services Burial Ground Post for 4mph sign £48 + VAT £8.40 =** £56.40

**Site & Maintenance Services Bus Shelter dismantle £330 + VAT £57.75 =** £387.75

**Site & Maintenance Services Sadolin South Road climbing frame £98 Village Sign post £85 Seats 2, Clean seat 1 £72 Plus sadolin, materials, barriers till dry £60 = £315 + VAT £55.12 =** £370.12

**Herald Contract Services Inner areas 11 Oct Verges 17 October £580 + VAT £101.50 =** £681.50

**Peter Graves Bulbs £76.60 + VAT £13.40 =** £90.00

**LGA 1972 s 144**

**Print Out Stamps and paper £55.76 + VAT £2.45 =** £58.21

**SCDC Trade Waste £113.96 + VAT £19.94 =** £133.90

**Royal British Legion Wreath and donation £40** £40.00

**LGA 1972 Sec 137**

**Acacia Tree Surgery The Coppice Order 6/07 £960 + VAT £168 =** £1,128.00

**PWLB Loan for office 4 of 50 £1,470.89** £1,470.89

**Burial Ground: Cambridge Water Company Water charge £16.53** £16.53

**Print Out Stationery £14 + VAT £2.45** £16.45

**Sec 106 account: A Young Expenses claim capital purchases £120.29 + VAT £21.05** £141.34

**Recreation Ground Admin costs £411.69** £411.69

**Impington PC No 1 account (Transfer only) Admin £283.42** £283.42

158.3 **Paid in:** Interment ashes Driver £48; Interment Shaw £60; Additional Inscription Facobs £30; To be paid in: Histon Feast Committee (for Enviro Group) £1,000

## **15 RECENT CORRESPONDENCE**

159.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets

159.2 SCDC Bulletins – Code of Conduct Factsheet; Standards Committee agenda 14 November including cessation of Recreation Ground Committee dispensations

159.3 CPALC Agenda – 21 Nov Cambourne; Training workshop allotments 8 March 2008; Professional Development dates Spring 08 £105 per delegate. Quality Council – noted requirement for Training Strategy, input welcome

## **16 OTHER MATTERS**

160.1 (a) (i) Highways & Traffic Histon Committee minutes 8 November accepted.

160.2 (ii) Guided Bus All reports circulated

160.3 (iii) Other CCC Contracted Bus Services; Review of Passenger Transport in Cambs details received

161 (b) Youth Minutes 30 October 2007 copied to all and accepted. Rob Campbell attending next meeting 3 December

- 162 (c) Mobile Warden Geoff Waters had stepped down and vacancy caused as Impington PC representative. Cllr Abdullah agreed to represent Impington PC **HSA**
- 163 (d) Milk Float Cllr Nudds outlined availability of an ex-Chivers float from a Girton group, at cost of assessment and **Power Action**  
any work required. Cllr Nudds detailed on-going costs of insurance (low), licence, MOT, battery replacement.  
All agreed Cllr Nudds to investigate and report back next agenda **December agenda**
- 164.1 (e) Environment Committee Next meeting due 29 January. Report on items for next agenda: SCDC New policy for bins; South Road play area gate; Northstowe Rights of Way Project; NIAB fence South Road; Bench removal request The Coppice; Tree works. Cllr Nudds advised walkabout due 21 November, with outstanding issues
- 164.2 Agreed to ask Environment Committee to note replacement tree at Churchyard not yet made **Env Committee**
- 164.3 Quote from Acacia on emergency work required to sycamore at The Copse (dangerous) £315 + VAT to top and fell to ground level. Agreed to accept with immediate effect for safety reasons **PH Act 1987 s 164**
- 165 (f) Burial Ground Next meeting due 3 March. Memorial inspections were being investigated, costs, processes

**17 DATE & PLACE OF NEXT MEETING / 18 FORTHCOMING MEETINGS**

- 166 Next meeting due Monday 17 December to include Planning Committee items due to commence **at 7.30p.m.** at **St Andrew's Church Hall, Burgoynes Rd, Impington.**
- 167 Dates of forthcoming Committees confirmed.

Meeting closed 10.07 p.m.