

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 15 OCTOBER 2007 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr J P Teague; Cllrs H S Abdullah, M V Cope, P D Gooden, P J Nudds, G S Payne, N Warren

Dist Cllrs N S Davies (in part), M J Mason; Cty Cllr Bradney

Mrs A Young Clerk

**Power Action**

**1 APOLOGIES FOR ABSENCE**

120 Cllr Unwin (personal), Ing (work), Kelly (personal); Dist Cllr Chatfield. Mr R Campbell (IVC)

**2 MEMBERS' DECLARATIONS OF INTERESTS**

121 Cllr Abdullah Prejudicial interest 14 b) Expenses claim

**3 OPEN SESSION FOR THE PUBLIC**

122 No public present

**4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 17 SEPTEMBER 2007**

123 Item 107 to read "e-mail". All in favour to approve and sign as true record, together with "In Committee" minutes

**5 MATTERS ARISING FROM PREVIOUS MINUTES**

124.1 Item 95/97.1 Police Matters Emailed to all as received. Panel meeting due 16 October

124.2 Item 97.3 Big Wild Read Letter of thanks from County Council

124.3 Item 100.2 Campaign Against Mereham Notices had been erected in village

124.4 Item 100.7 Tree Works New Tree Warden appointed and would look at 10 Roselea

124.5 Item 100.8 St Georges Court new application now received

124.6 Item 100.9 Parish Plan Cllr Ing will bring to November Council

**November agenda BSI / MVC**

124.7 Item 105.2 Newsletter up-date with final version due out shortly

124.8 Item 119.3 Annual Increments Pending. Noted Histon PC had rounded up Clerk's hours to suit full time employment

**6 DEFERRED ITEMS**

125 Working Together Chairmen to meet 18 October

126.1 Mobile Warden report received. Noted high reserves.

126.2 Following resignation of Geoff Waters, vacancy for PC elected representative existed. Next agenda **Nov agenda**

126.3 Dist Cllr Mason arrived at meeting

**7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT**

127.1 Minutes 12 September copied for all and accepted. Further meeting held 10 October

127.2 Cllr Gooden drew attention to budget overspend on Homefield Park tree works and SWOT analysis being carried out on Recreation Ground capacity

**8 PLANNING COMMITTEE REPORT**

128.1 a) Committee Report Minutes 25 September copied for all and accepted. Further meeting due 16 October

128.2 b) Arbury Park Minutes 25 September copied for all and accepted. Further meeting due 16 October

**9 ENVIRONMENT COMMITTEE REPORT**

129.1 Committee Minutes 3 October copied to all and accepted. Next meeting 29 January.

129.2 Noted 5 sacks of daffodils ordered, first planting day 20 October; bylaws to be brought to Full Council on future agenda; all Cllrs to note walkabout list item request; possible purchase of milk float for Council/Enviro Group use  
**November agenda**

**10 CLERK'S REPORT**

130 Clerk attended Code of Conduct Training course. Overheads and short Ethical Framework Training Questionnaire available; Clerk had met with Rattee & Kett and Histon Cllr Mason to inspect test-letters on War Memorial. Cleaning to take place week commencing 15 October, followed by lettering; No response received from Histon Holdings Company regarding The Copse – Clerk to chase; recommendation of Clerk that Council register under Data Protection Act at annual cost of £35. A form of Policy is awaited from CALC; Histon Brownies borrowed Council stock of litter pickers to carry out pick locally

**11 CHAIRMAN'S REPORT**

131 Copied to all (Appendix 1) and all items noted

**12 DISTRICT COUNCILLORS' REPORT**

132.1 Dist Cllr Mason reported on his election as Vice Chairman of Scrutiny at SCDC and meetings held; discussions held at SCDC on Exception sites; agenda items on Medium Term Financial Strategy; Constitution issues; drainage issues between NIAB and Hogger Homes at Mill Road, Impington

132.2 SCDC Housing Futures Drop Ins being held Impington 23 October

132.3 Cllr Gooden queried SCDC's position on any congestion charge consultation and whether there should be a referendum. Cllr Mason confirmed SCDC had supported the bid for TIF funding but no definitive line taken as yet. Possible event due Recreation Centre 12 December

**13 COUNTY COUNCILLORS' REPORT**

133.1 Cty Cllr Bradney explained current situation with TIF bid and possibilities of achieving the bid without congestion charging. All agreed to Agenda item January 2008 on congestion charging, for debate **January 2008 agenda**

133.2 Reports from Cllrs Bradney and Jenkins copied for all and noted. Cllr Bradney expanded on disappointment at way closure at Gatehouse Road had been handled

**14 FINANCE**

134.1 Confirmed payment of accounts, prop Cllr Teague, sec Cllr Gooden, all in favour:

**Administration M6 £1,310.90** £1,310.90

**Burial Ground expenses £12.50 + VAT £1.48 =** £13.98

134.2 Cllr Abdullah declared prejudicial interest (expenses) and left meeting. Approved payment of outstanding accounts, prop Cllr Teague, sec Cllr Gooden, all in favour

**Herald Contract Services** Inner areas 17 September **£240 + VAT £42 =** £282

**Histon Parish Council** Quarterly expenses **£228.61** £228.61

**Moore Stephens** Audit fee **£400 + VAT £70 =** £470

Youth: **Hooda Abdullah** Expenses Staples and Cambridge Computer Supplies **£33.61 + VAT £5.88 =** £39.49

**Neil Davies** Expenses Print Out **£102** £102.00

**Cambs County Council** **£3,000** Youth work summer term £3,000.00

**Histon PCC** re-imburement of broadband and BT Line youth club from 2005 – date **£1,096.22** £1,096.22

134.3 **Paid in:** Burial Ground: Inscription Banks £30; Reserved plot Hibbitt £300; Plot, interment Matthews (non res) £450

134.4 Finance Committee notes 9 October copied to all and accepted. Noted revised standing orders to come to Full Council on future agenda; Fidelity raised to £164,000 and future spend issues flagged up

134.5 **Half Yearly Position** Report accepted showing c/f estimate of £79,324 due to a significant underspend on Environment Committee and Flooding/Church hall feasibility items

**15 RECENT CORRESPONDENCE**

135.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets

135.2 SCDC Bulletin received

**16 OTHER MATTERS**

136.1 (a) **Highways & Traffic Guided Bus** County Council confirmed stop will be known as "Histon and Impington"

136.2 **Road Closures** Council felt campaign required by retailers "Still Open for Business"

136.3 **Histon Station** Congratulations to SOS team on news of possible retention of station. Discussions on car park provision removal and longstanding concern from Parish Council on impact of stop on local parking issues. Confirmed canopy would need to come down although a smaller one could replace it

136.4 Cty Cllr Bradney undertook to investigate current timescales / budgets for Guided Bus scheme **MB**

137.1 **Electoral Arrangements Committee** Chairman summarised meetings and discussion, emails correspondence since South Cambs Committee decision resulting in a recommendation to Full Council meeting 18 October that a Boundary Review between City and South Cambs be undertaken. Parish Council had worked on seeking assistance to manage the situation. Items raised:

- City had indicated they would never have any parish
- Implementation of any review would likely be 2011
- Community Centre likely to be up and running April 2008
- The need for Arbury Park residents to engage in decisions for the site; possibility of expanding size of Parish

- Council or setting up a Residents Association
- A community leadership role for Arbury Park

**Power Action**

- Cost to Arbury Park residents, in Council Tax payments, of the decision at Electoral Arrangements

Agreed:

- Dist Cllr Davies to request meeting with officers, Parish Council members, local members and Ray Manning. Leader of Council to explore the widest range of options available and specifically how to set up a system to allow Arbury Park residents to form part of decision making process of Parish Council and to ask for assistance **NSD**
  - Dist Cllrs Mason and Davies to re-iterate problems caused to Impington Parish Council of decision, at Full Council 18 October **NSD / MJM**
  - Parish Council to formulate idea of costs of managing a significantly growing community for next 4 years
  - Cllr D W Payne to brief Histon Chairman at Chairmen's meeting also due 18 October **DWP**
- 137.2 Part of POS 5 to be transferred to Parish Council in short term, bringing with it a commuted sum. Protocol previously agreed with SCDC discussed
- 138.1 Minor Highways Improvement Scheme 2008/09 bids due by 26 November. SCDC had withdrawn from scheme previously known as JFMIS. County Council could provide up to £15,000 for a successful bid. Parish Council to pay £1 per elector, up to maximum 25% per scheme. Agreed to apply for 3 schemes:
- Improvements to safety of corner of Burgoynes Road/Milton Road
  - Street lighting to islands Cambridge Road and Station Road, as highlighted at site meeting held with County Council
  - New bus shelter at Cambridge Road bus stop  
Noting requirements for Parish Council funding
- 138.2 Request to County Council to consider double yellow lines at entrance to Homefield (Bishops Way) for Homefield & Hereward Residents Association
- 139 (b) Youth Minutes 1 October 2007 copied to all and accepted. Cllr Abdullah highlighted funding currently ringfenced for skatepark and now no longer required. Youth Committee to make recommendation to Parish Councils on use of funds
- 140 (c) Remembrance Sunday Agreed to purchase wreath and make donation to total of £40 (Chairman's expenses). Cllr Payne to lay wreath at service 11 November War Memorial **DWP / LGA Sec 137**
- 141 (d) War Memorial Histon PC confirmed any fundraising was to provide a fund to offset future spend on on-going commitment now War Memorial listed. Council agreed to provide further contribution of £900, totalling £1,900 to cover work on cleaning, lettering and annual maintenance of garden and grassed area for 2007-08. Proposed Cllr D W Payne, sec Cllr Nudds, all in favour **WM (LAP)Act 1923 s 1 (ext LGA 1948 s133)**

**17 DATE & PLACE OF NEXT MEETING / 18 FORTHCOMING MEETINGS**

- 142 Next meeting due Monday 19 November due to commence **at 7.30p.m.** at **St Andrew's Church Hall, Burgoynes Rd, Impington.**
- 143 Dates of forthcoming Committees confirmed.

This part of meeting closed 9.35 p.m. As per standing order 67, in view of the confidential nature of business about to be transacted, any public were temporarily excluded and instructed to withdraw. Clerk invited to remain