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PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU

3rd October 2007

To members of the Committee:

You are hereby summoned to attend a meeting of the **FINANCE COMMITTEE** at the Parish Office, New Road, Impington on **Tuesday 9th October 2007** due to commence at 7.30 p.m. for the purpose of transacting the following business.

FINANCE COMMITTEE AGENDA

- 1 ELECTION OF CHAIRMAN FOR THE MEETING
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 TO SIGN AND APPROVE MINUTES OF MEETING 6 JUNE 2007 – minutes attached **For decision**
- 4 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)
Risk Assessment Review complete
Interest Review up-date
Health & Safety Policy signed
- 5 STANDING ORDERS REVIEW
- 6 FINANCIAL REGULATIONS REVIEW
- 7 ANNUAL INSURANCE REVIEW
- 8 HALF YEARLY POSITION including Youth Committee **To note**
- 9 AUDIT – UP-DATE ON ANNUAL REVIEW OF THE EFFECTIVENESS OF INTERNAL AUDIT; Asset Register Review **To note**
- 10 OTHER CORRESPONDENCE AND REPORTS RECEIVED
- 11 DATE AND PLACE OF NEXT MEETING: Precept meeting Thursday 10 January 2008

A J YOUNG - CLERK/PROPER OFFICER 03.10.07