

# Impington Parish Council Environment Committee

Minutes of Meeting, Thursday 7<sup>th</sup> June 2007 7.30 p.m.

held at The Parish Office, New Road, Impington

Present: Cllrs P J Nudds (Chairman), H S Abdullah, G B Waters, V A Kelly

Clerk: Mrs A Young

Pages: 3

All in favour to re-elect Cllr Nudds as Committee Chairman for the coming year

## Action By Cllrs:

### 1. Apologies for Absence

Cllr Payne

### 2. Members Declarations of Interest

None

### 3. To Sign and Approve Minutes 1 March 2007

All in favour and signed as a true record

### 4. Matters Arising

Clay Close Lane ditch No up-date

SCDC Trees & Landscape Officer had met with Cllrs Nudds and Waters. No feedback yet

Seat, Cambridge Road/Villa Rd Plaque not yet fixed

Assets and Equipment Lists yet to be reviewed

Village Trails/Website. Cllr Nudds to contact Mrs Whitehead to seek comment

PJN

Trevor Silk had been co-opted as resident onto Environment Committee

Bus Shelter Cleans had commenced

6 The Coppice No response yet made. Now priority

Dog Bin Clay Close Lane not yet being emptied. Clerk/Chairman to monitor

PJN

Litter Bin (Whaling Commission site) deferred decision in March. Next agenda

Histon Football Club meeting had taken place 16 May. Some environment issues discussed

### 5. Terms of Reference

Email correspondence between Cllrs D Payne, Nudds and Abdullah reviewed. Agreed to reword current draft Terms of Reference, presenting to Cllr D Payne for final input and inclusion on next available Full Council agenda (July), for acceptance by Council

DWP/July agenda

### 6. Grass Cutting Up-date – Herald Contract Service

Emails covering work carried out by Herald Contract Services reviewed and report from Cllr Nudds on meeting with HCS staff. Letter received from resident with complaint on standard of work. Cllr Nudds followed up meeting with email dated 22 May setting out issues raised. Discussion on problems with staffing and machinery recently and renewal of contract due 2008. Possibility of return to one year contract (currently 3 year) and in-house possibilities for future. HCS suggested all work carried out on triple mower to overcome some problems identified by Council with cost implications. Cllr Nudds to email HCS and request further meeting to discuss this. Trevor Silk willing to attend

PJN/TS

### 7. 20 The Coppice

Resident had requested transfer of part of land adjacent to property from Parish Council. Cllr Nudds had visited and reported. Following full discussion, agreed to recommend to Full Council that the Parish Council agree to sell the whole area of land only at market price, subject to all legal and survey costs being covered by the purchaser and the boundary work on the highway being reinstated to a similar style and height

June agenda

### 8. Tree Works – Up-date and Quotes

Cllr Nudds up-dated on tree works issues. Quotes for work on horse chestnut at The Coppice had been received but further quote to fell from Acacia outstanding (they had quoted to crown reduce only). Clerk to

chase Acacia. Final quotes to go to Full Council 18 June for decision. Preference to crown reduce if financially viable. **June agenda**

### **9. Village Sign Proposals**

All agreed to recommend to Full Council to accept quote to repaint existing sign on aluminium at cost of £330 + VAT. It was understood this would last some 5-10 years. Cllr Nudds displayed designs for further design of sign/sculpture from Humberstone. Discussion on possible Arts funding application for this purpose. Agreed to recommend to Full Council that a public opinion to be gauged on the 4 designs, site to be chosen and application for Public Art Funding to be made. Suggestion that smaller waymarker sign could be purchased, etched on stainless steel and with tamper-proof screws. For future consideration. **June agenda**

### **10. Byelaws**

Deferred to next meeting

**Next agenda**

### **11. Environmental Plan and Mission Statement**

Evolving plan reviewed. Offer from Envirowise to audit office noted. Clerk to check dates that Cllr D Payne could attend a session to draw up the plan and then report back to other Committee members for setting date. Item to be permanent Agenda item for Environment Committee

### **12. Chairman's Report**

All up-dates given on previous item

Tree overhanging seat, Cambridge Road Solitaire Housing Management 0208 4496125 had agreed to cut back

Cones at A14 end Cambridge Road not yet collected

Environment Group meeting 9 June to "side out" Doctors Close

Gatekeepers Hut Cllr Nudds meeting with John Eley to discuss safety procedures for moving hut **PJN**

Dog Bin and Litter Bin consultation Cllr Nudds to respond as priority **PJN**

### **13. Playground Inspector's Report**

Cllr Abdullah reported on South Road and Rospa report

Notice to be replaced on gate

Some debris to be cleared (Mr Smith)

Screw cover missing from equipment

Rospa All risks considered and agreed no action, except:

- Cut back boundaries (Cllr Nudds to deal)
- Write to NIAB asking if they prepared to fix fencing

### **14. Budgets Review**

Deferred next meeting

**Next agenda**

### **15. Walkabout with Cambs County Council**

Cllr Nudds to review 2006 list and prepare new list for Autumn 2007

**PJN**

### **16. Other Correspondence**

GM Potatoes flyer

Stable and Field request for information on local facilities

Open Gardens permission granted by CCC for vergeside notices

SCDC Grounds Maintenance Contract awarded to SP Landscapes. Maps provided

Drainage Cllr Payne emails with Cambs Horizons and SCA reported

Traffic Bollards Meeting with CCC outstanding

Milton Road Bus Shelter Further letter received from resident regarding misuse of shelter. No work had yet been carried out to repair. Agreed to request quote from Site & Maintenance for removal of everything including concrete and reinstatement of verge. Also to quote to remove all, retaining concrete.

Recommendation to Full Council to then remove shelter

**June agenda**

Daffodils Agreed Cllr Nudds to order bulbs and cowslips and other appropriate items in September for planting/sowing **PJN**  
Gate at Coppice Clerk to request Site & Maintenance to put lead “hats” onto posts and make “vandal-proof”

**Date of next meeting**

3<sup>rd</sup> October 2007

Meeting closed at 10 p.m.