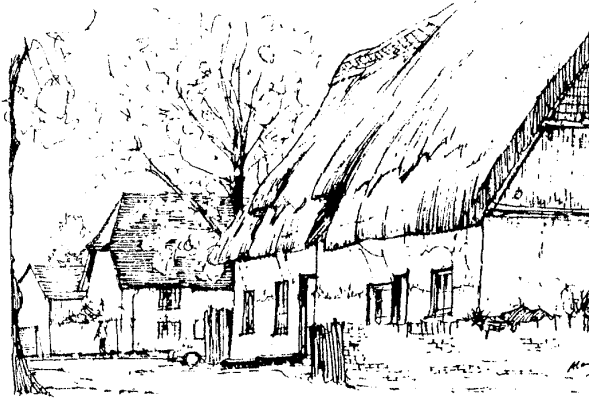


Clerk:
Mrs A J Young
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HISTON PARISH COUNCIL

PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU



5th September 2007

To members of the Council:

You are hereby summoned to attend a meeting of **HISTON PARISH COUNCIL** at St Audrey's Community Centre, St Audrey's Close, Histon on **MONDAY 10th SEPTEMBER 2007** commencing at 7.30 p.m. for the purpose of transacting the following business.

FULL COUNCIL AGENDA

Please Note: Minutes and supporting notes may only be supplied to Councillors. Available on request from Clerk

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC standing orders to be suspended for 15 minutes if any public or press wish to speak
- 4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 9 JULY 2007 – minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) **To accept**
- 6 RECENT CORRESPONDENCE RECEIVED **To accept**
- 7 TO RECEIVE RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Minutes attached 20 June and 11 July. Next meeting due 12 September **To accept**
- 8 TO RECEIVE PLANNING COMMITTEE REPORT – Minutes attached 26 July, 9 August, 23 August 2007 including Code of Conduct decision made. Meeting held 6 September. Next meeting due 20 September **To accept**
- 9 ENVIRONMENT COMMITTEE REPORT - Minutes attached 25 July 2007. Next meeting due 1 October. Up-date and:
a) Acceptance of quotation from Mowlems for cleaning and re-lettering of War Memorial **For decision**
b) Agreement of delegation to Environment Committee for acceptance of quotes for bollards installation at south-west corner of Village Green **For decision**
c) Agreement of delegation to Environment Committee for acceptance of quotes for railings at Manorial Waste (subject to insurance claim)

- 10 TO CONSIDER OTHER MATTERS:
- (a) YOUTH ADVISORY BODY REPORT – Meetings due 3 September and 1 October To accept
 - (b) HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE – Up-date. Meeting due 13 September
 - (c) GUIDED BUSWAY Issues including Station Building issues; Liaison Forums; Road Closures; Gatekeepers house
 - (d) MOBILE WARDEN REPORT – attached
 - (e) DATA PROTECTION ACT – draft policy suggestion and recommendation to register **For decision**
 - (f) SCDC Homelessness Review – Rough Sleepers – response by 1 October **For decision**
 - (g) JOINT MEETING WITH IPC REGARDING WORKING TOGETHER – 5 September 2007 and any resulting recommendations
- 11 FINANCE AND ADMINISTRATION REPORTS
- a) To confirm payment of retrospective accounts **For decision**
 - b) To approve payment of outstanding accounts
 - c) To report on amounts Paid In
 - d) Clerk's report August/September – attached
 - e) Appointment of Internal Auditor and Review of Independent Internal Auditor's role
 - f) Risk Assessment Review report
- 12 DATE AND PLACE OF NEXT MEETING: Proposed **MONDAY 8TH OCTOBER 2007** at St Audreys Community Centre, St Audreys Close, Histon, due to commence **7.30 p.m.** **For decision**
- 13 DATES OF CONFIRMED COMMITTEE MEETINGS: To note
- Recreation Ground Management Committee – Wednesday 12 September
 Highways Traffic & Transport Committee – Thursday 13 September
 Planning Committee – Thursday 20 September
 Environment Committee – Monday 1 October
- Other meetings:
 Informal Joint meeting with IPC – Wednesday 5 September
 Guided Bus Forum, Oakington – Wednesday 12 September
 Northstowe Stakeholders meeting – Thursday 20 September
 Youth Committee – Monday 1 October
 Guided Bus Forum IVC Thursday 4 October
- 14 "IN COMMITTEE" EMPLOYMENT WORKING GROUP For report
- Staff Appraisal Systems – report from Cllrs Parish, Jones and Cleaver
- Recreation Ground Groundsman – Contract Issues – see attached paper **For decision**