

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 16 JULY 2007 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr J P Teague Cllrs H S Abdullah, P D Gooden, B S Ing, V A Kelly, G B Waters. Dist Cllr J P Chatfield, Cty Cllr Jenkins (in part); 4 members public (in part) Mrs A Young Clerk

**Power Action**

**1 APOLOGIES FOR ABSENCE**

73.1 Cllrs Unwin (personal); Nudds (holiday); G Payne (holiday); Dist Cllrs Mason and Davies; Cty Cllr Bradney

**2 MEMBERS' DECLARATIONS OF INTERESTS**

73.2 None

**3 OPEN SESSION FOR THE PUBLIC**

74.1 Chairman suspended standing orders. Mr Phil Jones of the Histon Club 20 to 30 presented a petition of over 200 names campaigning for reducing the speed limit in Histon and Impington:

- Reduce B1049 speed limit to 30mph through the village
- 20mph for the High Street and side roads
- No to national speed limit on Bridge Road
- Install 30mph speed sensors, like Cottenham and Girton, on entering the village
- More signs to warn drivers that children are crossing
- Improve safety of pedestrian crossings – child safer / better barriers (the pedestrian crossing by the War Memorial is of particular concern)

Had attended Histon PC meeting 9 July and now sought advice from Impington PC on possible way forward. Following discussion on speed counts and traffic surveys; problems particularly at off-peak say 3pm; revised speed policies at both County and Dept of Transport; County Council cabinet discussion via webcast, Cty Cllr Jenkins outlined previous attempts at both Cottenham and Histon & Impington to reduce limits and his belief a coherent idea was required covering regeneration with funds available via the TIF scheme. Various suggestions including commissioning a safety audit at the Rose & Crown junction; Speedwatch scheme; "I will not speed" commitments and other community schemes. Noted no budget allocated in current year. Agreed Council happy to work with and support Mr Jones. Petition to be presented next AJC 11 September. Police to be requested to carry out hand held speed test via Panel due 18 July. Mr Jones to call meeting of interested parties after AJC. Mr Jones left the meeting

74.2 Mr Tim Broad said 20 mph advisory sign Burgoynes Road working Tuesday to Saturday only. Clerk to report

74.3 Mr Tim Broad, Lighthouse Toys addressed Council, representing retail businesses in village. Concern over probable Guided Bus related road closures of Gatehouse Road and Station Road outlined in terms of people's livelihood and also affect on the community as a whole. Mr Broad spoke of impact on takings of such closures, particularly over the Christmas period and his own outstanding claim against the County Council following closures. He had attended Histon PC 9 July and both Guided Bus Forums 10 and 11 July and was pleased to note Station Road would now be only partially closed. Signatures being collected. All shared Mr Broad's concerns regarding potential loss of businesses and affect on community life. Discussion on importance of feeder villages to economy of Histon and Impington. Hidden costs involved in any closure of Gatehouse Road. Agreed publicity was key. Petition and data would be presented to Cabinet (County Council) in September supporting the case to keep Gatehouse Road open, perhaps by "borrowing" land adjacent to the site. Agreed to investigate a jointly signed letter by both Parish Councils, Dist Cllrs and County Cllrs to the Cambridge Evening News and copied to other media sources. Agreed to set up a website petition. Discussion on timings followed. Standing orders reinstated. 3 members of public left meeting

74.4 With agreement of Council, Chairman brought forward item 12 County Councillors' Report 2 reports copied for all and accepted. Cty Cllr Jenkins clarified the bidding process for proposed congestion charges and agreed to investigate plans for works on Butt Lane as published in Public Notices CEN. Cty Cllr Jenkins left the meeting

**4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 18 JUNE 2007**

75 All in favour to approve and sign as true record, including "in Committee"

**5 MATTERS ARISING FROM PREVIOUS MINUTES**

76.1 Item 55.2 Police Reports Emailed to all as received; mails re unsafe motorbike activities in The Dole

76.2 Item 57.2 Parish Boundary Review Copy response from Milton Parish Council held on file

76.3 Item 60.2 Land at The Coppice Residents offered purchase subject to all costs covered by purchaser

76.4 Item 61.1 Ways of Working Together Refresher meeting due 30 July, with joint informal meeting to follow. Histon PC suggest September date.

76.5 Item 62.2 Hereward Close street light out – reported to County Council

76.6 Item 63.4 Newsletter Completed for Feast Market and delivered to residents by Councillors

- 76.7 Item 63.5 The Copse response from Holdings Company offering basis for opening discussions. Agreed Cllrs Teague and Gooden to meet the Holdings Co in September to discuss further  
**PDG/JPT**  
**Power Action**  
**JPT**
- 76.8 Item 66.6 Big Wild Read Cllr Teague to make presentations 7 September
- 76.9 Item 68.4 Savills letter received

## 6 CO-OPTION TO PARISH COUNCIL

- 77 A level of interest from residents but no applications received as yet. Deferred to September meeting **Sept agenda**

## 7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 78.1 Minutes 9, 16 May copied for all and accepted. Meetings held 20 June and 11 July, minutes to follow
- 78.2 Cllr Gooden reported Cllr Wynn had been elected Chairman of the Recreation Ground Management Committee, IPCllr Unwin Vice Chairman. Comments made on desirability of a non-Hornet member holding Chairmanship. Formalisation of the fee collecting for tennis, particularly at weekends currently on the agenda. Cllr Gooden updated members on employment issues at Recreation Ground
- 78.3 Cllr Ing felt the activity at the Recreation Ground 15 July with tennis, cricket, bowls and Hornet tournament, with in excess of 400 people on site at times, was a true success story and should be highlighted in the next newsletter
- 78.4 Some concern over anti-social behaviour on site reported by Groundsman. Cllr Gooden had requested photographic evidence be taken

## 8 PLANNING COMMITTEE REPORT

- 79.1 a) Committee Report Minutes 19 June and 3 July copied for all and accepted. Next meeting due 17 July
- 79.2 b) Arbury Park report 19 June and 3 July copied for all and accepted. Next meeting due 17 July
- 79.3 c) Other Joint Parishes Group Letter 2 responses to date
- 79.4 Gypsy & Settled Community Meeting 19 July postponed
- 79.5 Northstowe Members Briefing Cllrs Ing and Kelly reported on a meeting attended and expressed concerns over timescales and accessibility issues

## 9 CLERK'S REPORT

- 80.1 Copied to all and accepted, Clerks had attended VAT workshop; Audit submitted, response expected within 4 weeks; Burial Ground tree (judus) had died due to being planted too deep. Need to purchase replacement and diarised for November; Burial Ground Groundsman had requested replacement mobile telephone as having problems being heard by others; Cllr Unwin had moved 27 Youngman Avenue Histon CB24 9HP; Thanks to Jo Teague for dealing with flowers for Histon Flower Festival for Feast week; Police reported overhang along B1049 causing problems for pedestrians – passed to County Council; Histon Parish Council had asked for the following to be raised:  
 - A joint meeting be considered to invite James Paice, Andrew Lansley, David Howarth MPs to cover Northstowe, A14, North West Cambridge, traffic issues including the proposed road closures and the resultant pressures on our community  
 - Histon Parish Council would like to establish a Joint Policy Formation Committee with Impington Parish Council on issues that affect both our communities. Terms of Reference of Committee to be drafted by 2 Council members from each Council  
 - It was felt any decision on the traffic survey or costings should be postponed until road closure plans were clarified  
 - Suggestion that the feast market tent could be relocated next year, possibly to centre  
 Also a more formalised Highways Committee suggested. Noted items currently tended to be dealt with under delegated authority by Cllrs Payne and Mason. Ideas requested for discussion next agenda **Sept agenda**
- 80.2 Additional report: Doctors Close A trench had been dug at Play Area, work contracted by Nigel Walter No 3 Doctors Close. Cllr Abdullah to visit to check re-installment. Clerk to investigate whether intention reported to PC. Cllr Abdullah also to report back on ownership of blocked surface water drain **HSA**
- 80.3 IVC Reports received that swimming timetable for community use had been drastically cut. Agreed to write to Mr DeFranco asking for the facts

## 10 CHAIRMAN'S REPORT

- 81.1 Copied to all (Appendix 1) and noted.
- 81.2 Agreed: Call open meeting for Parish Plan early October; Cllr Kelly to approach Mr Stigwood for further input, with a view to sending noise report to Gareth Jones SCDC; Cllrs to contact Cllr D Payne if able to help with moving site contents from website **VAK / All Councillors**

## 11 DISTRICT COUNCILLORS' REPORT

- 82.1 Cllr Chatfield reported on Full Council meetings now reduced, next meeting 19 July. He outlined a recent change **Power Action** of circumstances at District Council and shift in concentration; Advisory Groups being withdrawn; difficulties in setting up a forum for election on housing options; Hereward & Homefield Residents Group problems reported
- 82.2 Various copy letters supplied on file

### 13 FINANCE

- 83.1 Confirmed payment of accounts, prop Cllr Teague, sec Cllr Waters, all in favour:
- |   |           |
|---|-----------|
| <b>Administration M3</b> <b><u>£1,445.92</u></b>  | £1,445.92 |
| <b>Burial Ground expenses</b> <b><u>£12.92</u></b> + VAT £2.26 =                                    | £15.18    |
| <b>Cambs County Council</b> Big Wild Read <b><u>Sec 137</u></b> payment donation <b><u>£100</u></b> | £100.00   |
- 83.2 Approved payment of outstanding accounts, prop Cllr Teague, sec Cllr Waters, all in favour
- |   |           |
|---|-----------|
| <b>Site &amp; Maintenance Services</b> South Road Play Area Gate post and hinge <b><u>£30</u></b> + VAT £5.25 =   | £35.25    |
| <b>Herald Contract Services</b> Grass cut inners 7 and 20 June, verges 27 June <b><u>£820</u></b> + VAT £143.50 =   | £963.50   |
| Burial Ground: <b>The Mower People Limited</b> New cable to strimmer <b><u>£26.30</u></b> + VAT £4.60 =   | £30.90    |
| <b>Site &amp; Maintenance Services</b> Blacksmiths Grave paint <b><u>£90</u></b> + VAT £15.75 =   | £105.75   |
| Youth: <b>Histon &amp; Impington Recreation Ground</b> Hire of MUGA and Hardcourt (Youth Sports and After School Club) <b><u>£499.14</u></b> + VAT £87.36 = | £586.50   |
| <b>Cambs County Council</b> Youth work time Wednesdays 21.2.07 – 24.5.07 <b><u>£2,007.90</u></b>  | £2,007.90 |
| <b>Petty Cash</b> Imprest account <b><u>£16.80</u></b>  | £16.80    |
| <b>Histon Parish Council</b> Quarterly expenses to June 07 <b><u>£1,235.13</u></b>  | £1,235.13 |
- 83.3 **Paid In:** Burial Ground: Bretherton memorial £60; Bretherton Inter £96; Histon PC fees 2006-07 £2,454.87. CCC Grass cutting agency fee £1,349.11. To pay in: Burial ground Inter Facobs £60
- 83.4 **Mr Ron Seaton** of Impington was interested in the post of Internal Auditor and would write with rates

### 14 RECENT CORRESPONDENCE

- 84.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets
- 84.2 Open Gardens press release showing over £5,000 raised
- 84.3 **CALC:** Exclusion of public and press, procedure; suspension of standing orders, clarification; CPALC Policy Development copied to all – Cllrs to respond individually if appropriate; Post Election Questionnaire; New Code of Conduct Training for Chairmen and Clerks 26 September; Other Training; letter from SCDC following liaison meeting 7 June (Protocol for Consultation on Housing Issues)
- 84.4 County Council: Trading Standards magazine; Changes Mobile Library Routes
- 84.5 SCDC: Standards Committee newsletter Noted Parish Councils Standards Committee to be disestablished with comments requested. No action; Housing Futures (Information)
- 84.6 HICCA Public meeting details 13 July IVC (Can We Beat the Heat?), Cllr Kelly attended
- 84.7 Milton Archaeological Open Day details 11 July, Cllr Ing attended
- 84.8 Resident of Cambridge Road – problems with lorries etc parking, overgrown conifers. Following reports of overnight parking and toilet arrangements agreed to report to SCDC Environmental Health and to raise at Police Panel 18 July regarding nuisance. Also to obtain opinion from Robert Roweth CCC HGV Route Manager. Agreed to refer matter of overgrown conifers to Ros Richardson SCDC

### 15 OTHER MATTERS

- 85.1 (a) **Highways & Traffic. Histon minutes 3 May and 28 June** copied to all and noted. Next meeting due 13 September. Cllrs Gooden and Payne always invited. Cllr Abdullah agreed to step in if neither available
- 85.2 **Guided Bus and Road Closures, Save Our Station** dealt with earlier on agenda
- 85.3 **Histon Club 20 to 30 and Histon FC Traffic/Parking** dealt with earlier on agenda
- 85.4 **Clay Close Lane** resident. Some correspondence and meetings had taken place but details not to hand. Deferred to September meeting. **Sept agenda**
- 85.5 **Traffic Bollards** Histon PCllr Parish had met Graham Lowe, CCC and following agreed:  
Cambridge Road: make more conspicuous with 2 wooden bollards side by side, reflective plates front and rear. Thermoplastic markings to kerb facings. Kay Hitch Way: Reflectorised plates front and rear, thermoplastic markings to kerb faces. Both would benefit from additional street lighting but no funding available
- 86 (b) **Histon Feast Market** Cllr D Payne thanked all for effort. Over 250 had attended the Councils' tent to view a good set of displays. Small amount of comments forms logged. Agreed to write congratulating Feast Committee on a good Feast, despite weather affecting outside activities
- 87 (c) **Youth** Minutes 2 July copied for all and noted. Cllr Abdullah reported response on skatepark site awaited from Caroline Chivers.

- 88.1 (d) **RESOLUTION:** *“Impington Parish Council to formally adopt Parish and Town Councils Model Code of Conduct (as opposed to the general Model Code which includes a different paragraph 7), Adoption to include paragraph 12(2), Adoption of new Code to take effect from 1<sup>ST</sup> September 2007 and CALC to be requested to Power Action advertise the adoption at cost of £24”*, Proposed Cllr D Payne. With addition of words “2007 version” after Parish and Town Councils Model Code of Conduct and “up to” after “at cost of”, seconded Cllr Abdullah, all in favour and agreed
- 88.2 Second **RESOLUTION:** *“To draft rules of operation of council meetings with regard to the public having the opportunity to speak during the council meeting - “If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after Item 1 on the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest”* “Proposed Cllr D Payne. Clarified that Councillors with prejudicial interests would still leave the meeting following participation but before the vote, seconded Cllr Teague, all in favour and agreed
- 88.3 Clerk to approach CALC for up-date on cost of advert
- 89 (e) Quotes for work to bus shelter, Milton Road Cllr Ing reported Stagecoach advised no buses now run the route. Deferred to September meeting for all to be copied with correspondence and quotes **Sept agenda**
- 90 (f) Environment Committee Items reviewed. Committee meeting due 3 October

**16 DATE & PLACE OF NEXT MEETING / 17 FORTHCOMING MEETINGS**

- 91 Next meeting due Monday 17 September due to commence at 7.30p.m. at **St Andrew’s Church Hall, Burgoynes Rd, Impington. Any urgent matter to go onto Planning Committee agenda, or to call special meeting.** Dates of forthcoming Committees confirmed.

**18 EMPLOYMENT GROUP REPORT**

- 92 No report

Meeting closed 10.05 p.m.