

**HISTON PARISH COUNCIL****Unconfirmed minutes**

Minutes of meeting held St Audreys Close Community Centre, St Audreys Close, Histon, Monday 9 July 2007 7.30 p.m.

**Present:**

Councillors: I M Parish (Chairman), M P Barrett, M C Cleaver, N S Davies (also District), A J Eade, C L Jones, I A Levitt, M J Mason (also District), C A Rose, M J Ruel Clerk: Mrs A J Young  
Cty Cllrs Jenkins and Bradney (in part); 3 members of the public (in part)

**Power Action****1 APOLOGIES FOR ABSENCE**

64 Cllrs Taylor (personal) Emmines (holiday) Foster (personal). Cllrs Munnelly and Wynn were absent. Dist Cllr Chatfield

**2 MEMBERS' DECLARATIONS OF INTERESTS**

65 None

**3 OPEN SESSION FOR THE PUBLIC**

66.1 Standing orders suspended. Mr Phil Jones of the Histon Club 20 to 30 presented a petition of 138 names, plus 70 email signatures campaigning for reducing the speed limit in Histon and Impington:

- Reduce B1049 speed limit to 30mph through the village
- 20mph for the High Street and side roads
- No to national speed limit on Bridge Road
- Install 30mph speed sensors, like Cottenham and Girton, on entering the village
- More signs to warn drivers that children are crossing
- Improve safety of pedestrian crossings – child safer / better barriers (the pedestrian crossing by the War Memorial is of particular concern)

Chairman Cllr Parish outlined previous requests to County Council to reduce the speed limit on the B1049 and difficulties encountered of policy issues. Highways Traffic & Transport Committee had again discussed at meeting held 28 June and sought clarity in first instance from Police and County Council on current reasons this could not be achieved. Noted a new speed limit policy for the County had been adopted 2 July. Cllr Eade strongly supported a 20mph limit for Windmill Lane; Mr Steve Waters, resident of Impington, was present to support Mr Jones. Discussion on the enforcement difficulties followed, but residents present felt these not insurmountable. County's position that the B1049 was built as a bypass and was a through road, thereby not lending itself to a 30mph limit also debated. Council thanked Mr Jones and agreed to keep him in touch with responses from the Police and County Council and involve him in future discussions where possible. Mr Jones to visit Impington PC 16 July

66.2 Mr Tim Broad, Lighthouse Toys addressed Council, representing retail businesses in the village. Concern over probable Guided Bus related road closures of Gatehouse Road and Station Road were outlined in terms of people's livelihood and also affect on the community as a whole. Mr Broad spoke of impact on takings of such closures, particularly over the Christmas period and his own outstanding claim against the County Council following closures. Chairman Cllr Parish read a letter written to Cty Cllrs Bradney and Jenkins following Planning Committee 5 July and responses received. Cty Cllrs Jenkins and Bradney were taking up the issue at the highest level on behalf of the community. Mr Broad to attend Guided Bus forums 10 and 11 July with Parish Councillors and would speak on the issue. See also item 66.7

66.3 Cllr Davies suggested a joint meeting be arranged with Impington Parish Council to invite James Paice, Andrew Lansley and David Howarth MPs to cover Northstowe, A14, NW Cambridge and traffic issues including the proposed road closures and the resultant pressures on our community

66.4 Mr Steve Waters HICCA reminded all of public meeting 13 July at IVC to discuss Climate Change issues

66.5 Chairman with agreement of Council brought forward item 10c) Guided Bus Details of forums 10 and 11 July given and recent newsletters received. Chairman read 2 letters received from Cllr Mac McGuire, CCC Transport & Access Portfolio Holder. The first detailed reasons for decision to continue with proposals to demolish the station building despite strength of feeling locally via the petition by SOS; the second agreed to a delay in decision until September, pending any development of a plan for future use of the building. Cllr Mason outlined procedure at the Public Inquiry and opportunities now lost, together with difficulty of preserving the building as the canopy and platform would still have to disappear. Cty Cllrs Jenkins and Bradney arrived at the meeting

66.6 Cty Cllr Jenkins detailed meeting held with Impington PCllrs Payne and Nudds on 7 July to discuss ways of obtaining value to the community without cost to the public. Useful contacts had been established and despite time constraints, attempts would be made to provide a plan. Cty Cllr Jenkins felt the Parish Council should start to consider what they would like to see on any land becoming available for development as a result of any works e.g. affordable housing, employment use

66.7 Returning to Guided Bus road closure issues both Cty Cllrs echoed the outrage and confirmed robust protests had been made. Cty Cllr Bradney confirmed that due to drainage work, Oakington end would have to close, but it had

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been stated it may be possible to carry out work on Gatehouse Road under traffic light controls. Standing orders re-instated, 3 members of the public left the meeting

**4 MINUTES OF MEETING HELD ON 18 JUNE 2007**

67 Prop Cllr Cleaver, sec Cllr Ruel, all in favour, approved and signed, including "In Committee"

**5 MATTERS ARISING FROM PREVIOUS MINUTES**

- 68.1 Item 45.3 Excelcare On all recent Planning agendas. Architect had visited office and offered to show Councillors round new facilities. See Planning minutes
- 68.2 Item 45.4 Police reports Emailed to all as received. South Cambs Crime & Disorder Reduction Partnership workshop details 25 September **JPE**
- 68.3 Item 45.7 Open Gardens response, detailing over £5,000 raised
- 68.4 Item 46 APM Tree works now complete
- 68.5 Item 47.4 Kay Hitch Way Residents Association report from Cllr Emmine due on meeting held 28 June **JPE**
- 68.6 Item 49.2 Joint Affordable Housing Policy. Cllr Barrett to approach Cllr Ing to discuss drawing up **MPB**
- 68.7 Item 50.2 Defra Consultation Cllr Mason to consider if response required, by 31 August, circulate for comment **MJM**
- 68.8 Item 51.1 Parish Boundary Review response Cllr Parish to prepare before deadline 27 July, circulate to all **IMP**
- 68.9 Item 53 Narrow Lane no response from Matt Pickering
- 68.10 Item 55.2 Review of Joint Committee Status had been discussed 28 June at Highways Traffic & Transport Committee item 7. Agreed to write to Impington PC suggesting establishment of a Joint Policy Formation Committee. It was suggested all Cllrs could be members, as in current arrangement for Planning Committees on both Parish Councils.
- 68.11 Item 57 Joint Parishes letter now signed and sent. Responses coming in through hisimp mail
- 68.12 Item 58.4 (1) Working Together Impington PC were to meet informally to refresh thoughts and then a joint informal meeting to be called. Histon PC preferred a September date
- 68.13 Item 58.4 (2) Internal Auditor position Applicant to visit office to discuss role
- 68.14 Item 61.2 The Big Wild Read 2 sessions for awards planned at library 7<sup>th</sup> September. Cllr Cleaver to present **MCC**

**6 RECENT CORRESPONDENCE**

- 69.1 Circulating Files. Available on request
- 69.2 County Councillor reports copied from Cty Cllrs Jenkins and Bradney. Cllrs had opportunity to question County Cllrs and request action. Cty Cllr Bradney confirmed he was seeking a report from John Reynolds on recent North West Area meeting called at short notice and attending a joint Northstowe Development Control meeting 2 August. Both Cty Cllrs left the meeting
- 69.3 CALC copy letter for all regarding CPALC Policy Development. Cllr Parish urged all to read and comment appropriately direct to CALC; Post Election Questionnaire received; Training Code of Conduct (for Clerk and Chairman) 26 September; Other Training dates; copy of letter received on Protocol for Consultation on Housing Issues (SCDC) following liaison meeting 7 June
- 69.4 Code of Conduct All Cllrs aware of new Code of Conduct and need to adopt Parish & Town Councils model via the Bulletin. Following some discussion on the model and the "lighter touch" discretionary item 12(2) regarding declared interests, all agreed Cllr Parish to send round model and issues of debate to all. All agreed Planning Committee agenda item 26 July (all Councillors members) as CALC had offered to advertise adoption for £24 for all Councils able to advise by 3 August, being a requirement **IMP / Planning Committee 26 July**
- 69.5 Cambs County Council Trading Standards magazine; Changes to Mobile Library routes
- 69.6 SCDC Housing Futures details as sent to all tenants and leaseholders. Cllr Mason outlined a number of issues surrounding the consultation, and deterioration of housing stock and some discussion on position of Gypsy & Traveller development plan
- 69.7 SCDC Standards Committee Newsletter Noted Parish Councils Standards Committee to be disestablished with comments requested. No action
- 69.8 CPRE AGM details 24 July and Annual Report
- 69.9 Milton Archaeology Open Day 11 July Butt Lane
- 69.10 Histon & Impington Website item No 1,000 had been posted by Cllr Payne

**7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT**

70 Minutes 9 May and 16 May (In Comm) copied for all. All meetings due 20 June had taken place, minutes to follow

**8 PLANNING COMMITTEE REPORT**

- 71.1 Minutes 14 June and 5 July copied to all and accepted.
- 71.2 Consultation with the Travelling and Settled Communities 19 July postponed

- 71.3 Beech Tree 49 Station Road Cllrs Mason, Levitt and Eade had attended meeting with SCDC for decision on renewal of temporary TPO. Recommendation was to retain permanently

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**9 HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE**

- 72.1 Minutes 3 May and 28 June copied to all and accepted. Next meeting 13 September  
 72.2 Traffic Survey Agreed to postpone any decision or costings until road closure plans clarified  
 72.3 Traffic Bollards Cllr Parish had met with Graham Lowe and David Lines CCC to look at possible works to traffic bollards forming part of the traffic calming scheme. Full consideration given to options, although County had stated no money was available. For Kay Hitch Way Graham Lowe to consider glass bead markings to reflect kerb in front of bollard; new street illumination over; resiting second bollard at the Windmill in line across road rather than behind, also with glass beading and light over

**10 OTHER MATTERS**

- 73 a) Youth Advisory Body Minutes 4 June and 2 July copied to all and accepted, together with new Terms of Reference  
 74 b) Feast Market 250+ people had attended Councils' stall. Input forms to be returned to Parish Office for action. Suggestion for new location next year, possible in centre. Agreed to write letter of thanks to Feast Committee for excellent programme and for all done on behalf of the community  
 75.1 d) Environment Committee Meeting due 25 July with one agenda item, War Memorial lettering. British Legion representatives had been invited. Cllrs Parish and Mason had met with Barbara Clark, Conservation officer SCDC and note provided of discussion. Some views on future funding of War Memorial maintenance expressed  
 75.2 Correspondence received on WI woods; Croft Close grass cutting; weeds and potholes; Feast bunting; cable routing for Christmas lights; Northstowe Rights of Way project; flooding; Open Spaces Society – all to be referred to next Environment Committee 27 September **Environment Committee 27 September**  
 75.3 Feast Committee again offered Christmas tree and lights for the Village Green. Following debate on logistics, revenue cost implications and responsibilities agreed Cllr Mason would meet representatives of the Feast Committee on the Green to discuss further **MJM**

**11 FINANCE and ADMINISTRATION**

- 76.1 Insurance Review Quotes received from Zurich Insurance £1,307.46, and from Jardine Lloyd Thompson (verbal) at £1,609.24 for 12 months. JLT unable to quote for 9 months only this time. Zurich quoted for 9 months to bring in line with IPC and Recreation Ground co-terminus at £977.91, including rise in Fidelity cover to £150,000. Agreed to accept quote from Zurich for 9 months, for immediate cover.  
 76.2 b) To confirm payment of accounts Proposed Cllr Mason, seconded Cllr Davies, all in favour:  

<b>BT plc</b> Telephone bill (for formula) <b>£108.80</b> + VAT £18.25 =	£127.05
<b>Cambs County Council</b> The Big Wild Read donation <b>Sec 137 £60</b>	£60.00
<b>Administration M3 £1087.26</b>	£1,087.26

76.3 c) To approve payment of outstanding accounts Proposed Cllr Mason, seconded Cllr Davies, all in favour:  

<b>Print Out</b> Copying and stationery <b>£33.04</b> + VAT £5.78 =	£38.82
<b>Danwood Group Limited</b> Photocopier meter reading (for formula) <b>£25.73</b> + VAT £4.50 =	£30.23
<b>Roger Hovells</b> Office clean June <b>£40</b>	£40.00
<b>Buchans Landscapes</b> Cuts 4 May and 23 May <b>£170</b> + VAT £29.75 =	£199.75
<b>Petty Cash</b> , imprest account <b>£25.08</b>	£25.08
<b>Buchans Landscapes</b> Cut 18 June <b>£85</b> + VAT £14.88	£99.88
<b>Railfuture</b> Subscription (all agreed to subscribe) <b>£20</b>	£20.00
<b>Zurich Municipal</b> <b>£977.91</b> 9 month premium	£977.91

76.4 Paid in: S Whyatts Feast Fair rental £221.00  
 76.5 Clerks report copied to all and accepted: Contact at Broxap obtained. Quotes to be arranged. Insurance claim pending; Litter bin for Manorial Waste to be ordered, including spare liner; WI Seat on Village Green damaged. Made safe but may need further work; Resident of Narrow Lane had contacted office regarding trees at Sec 52 land. Cllr Levitt to visit; Whyatts had provided insurance certificates for use of Green; Audit had been submitted, with response expected within 4 weeks; Overtime hours at office had been spent on Committee files and Planning archiving. Next session to concentrate on Highways files

**12/13 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS**

- 77.1 Agreed next meeting Monday 10 September. St Audreys Community Centre, St Audreys Close, Histon. Any items requiring decision during August would be placed on the Planning Committee agenda, all Councillors being members  
 77.2 Dates for forthcoming Committee meetings noted

This part of the meeting closed at 10.10 p.m. Under standing order 67, in view of the confidential nature of business about to be transacted, any public were asked to leave. Clerk was invited to remain

