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PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU

11th July 2007

To members of the Council:

You are hereby summoned to attend a meeting of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 16th JULY 2007** at 7.30 p.m. for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum under Item 3. Advance notice of questions would be appreciated.

AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC
– standing orders suspended for up to 15 minutes if any public or press present wish to speak
- 4 TO SIGN AND APPROVE MINUTES OF MEETING 18 JUNE 2007 – minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) **To note**
Item 55.2 Police Reports Emailed to all as received; mails re unsafe motorbike activities in The Dole
Item 57.2 Parish Boundary Review Copy response from Milton Parish Council held on file
Item 60.2 Land at The Coppice Residents offered purchase subject to all costs covered by purchaser
Item 61.1 Ways of Working Together Refresher meeting due 30 July, with joint informal meeting to follow. Histon PC suggest September date.
Item 62.2 Hereward Close street light out – reported to County Council
Item 63.4 Newsletter Completed for Feast Market and delivered to residents by Councillors
Item 63.5 The Copse response from Holdings Company offering basis for opening discussions
Item 66.6 Big Wild Read Volunteer Councillor required to make awards 7 September
Item 68.4 Savills letter received
- 6 CO OPTION TO PARISH COUNCIL – For September agenda if no applications received **For decision**
- 7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Minutes 9, 16 May copied for all. Meeting due 11 July
- 8 PLANNING COMMITTEE REPORTS
a) COMMITTEE REPORTS – Minutes attached 19 June, 3 July. Next meeting due 17 July **To accept**
b) ARBURY CAMPS UP-DATE – Minutes attached 19 June, 3 July. Meeting due 17 July **To accept**
c) OTHER PLANNING MATTERS including Joint Parishes Group letter; postponed Gypsy & Settled Communities meeting 19 July
- 9 TO RECEIVE CLERK'S REPORT – attached **To accept**
- 10 TO RECEIVE CHAIRMAN'S REPORT
- 11 TO RECEIVE DISTRICT COUNCILLORS' REPORT

- 12 TO RECEIVE COUNTY COUNCILLORS' REPORT – attached To accept
- 13 FINANCE & ADMINISTRATION
- a) To confirm payment of accounts **For decision**
 - b) To approve payment of outstanding accounts
 - c) Paid in and Correspondence Received
- 14 CORRESPONDENCE RECEIVED To note / **For decision**
- a) Circulating file available: Histon Parish Council minutes and various magazines/leaflets
 - b) Open Gardens press release
 - c) CALC: Exclusion of public and press, procedure; suspension of standing orders, clarification; CPALC Policy Development (attached for all); Post Election Questionnaire; New Code of Conduct Training for Chairmen and Clerks 26 September; Other Training; letter from SCDC following liaison meeting 7 June (Protocol for Consultation on Housing Issues);
 - d) COUNTY COUNCIL: Trading Standards magazine; Changes Mobile Library Routes
 - e) SCDC: Standards Committee newsletter; Housing Futures (Information)
 - f) HICCA Public meeting details 13 July IVC (Can We Beat the Heat?)
 - g) Milton Archaeological Open Day details 11 July
 - h) Resident of Cambridge Road – problems with lorries etc parking, overgrown conifers
- 15 TO CONSIDER OTHER MATTERS
- a) HIGHWAYS and TRAFFIC –
 - i) HHT&T Committee minutes attached 3 May and 28 June. Next meeting due 13 September.
 - ii) Guided Bus and Possible Temporary Closures in Oakington, Histon and Impington, Histon Station Building (Save Our Station)
 - iii) Other correspondence including; "Histon Club 20 to 30"; Clay Close Lane Residents; Traffic Bollards meeting with Graham Lowe, CCC; Histon Football Club Travel/Parking
 - b) HISTON FEAST MARKET - report
 - c) YOUTH ADVISORY BODY REPORT Minutes attached 2 July
 - d) **RESOLUTION:** *"Impington Parish Council to formally adopt Parish and Town Councils Model Code of Conduct (as opposed to the general Model Code which includes a different paragraph 7), Adoption to include paragraph 12(2), Adoption of new Code to take effect from 1ST September 2007 and CALC to be requested to advertise the adoption at cost of £24", Proposed Cllr D Payne - **please read papers attached*** **For decision**
- Subsequent **RESOLUTION:** *"To draft rules of operation of council meetings with regard to the public having the opportunity to speak during the council meeting - "If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after Item 1 on the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest" "Proposed Cllr D Payne* **For decision**
- e) QUOTES FOR WORK TO BUS SHELTER, MILTON ROAD – letter received from resident **For decision**
 - f) ENVIRONMENT COMMITTEE ITEMS – next meeting due 3 October, up-dates: Grass Cutting; Burst Water Main; Progress with Northstowe Rights of Way Project; Countryside Access
- 16 DATE AND PLACE OF NEXT MEETING: **For decision**
- PROPOSED** Monday 17th **SEPTEMBER 2007**, 7.30 p.m. at St Andrew's Church Hall, Burgoynes Rd, Impington

17 DATES OF CONFIRMED COMMITTEE MEETINGS:

Planning Committee – Tuesday 17 July 2007
Refresher (Informal) – Monday 30 July 2007
Planning Committee – Tuesday 31 July 2007
Burial ground Walkabout – Monday 20 August 2007 (6pm)
Planning Committee – Tuesday 28 August 2007
Planning Committee – Tuesday 11 September 2007
Recreation Ground Management Committee – Wednesday 12 September 2007
Histon HT&T Committee – Thursday 13 September 2007

OTHER MEETINGS:

Wednesday 18 July 2007 – 7 pm Police Panel
Thursday 19 July 2007 – 2pm Arbury Park Community Development (Cllr Abdullah)
Thursday 26 July 2007 – 4.30 pm Histon Football Club / Recreation Ground
Thursday 26 July 2007 – 7.30 pm North Area Committee (Arbury Park) (Cllr Payne)

IN COMMITTEE ITEM

18 “In Committee” Item – EMPLOYMENT

Up-date from Employment Group/Recreation Ground Management Committee

To note

A J YOUNG – CLERK/PROPER OFFICER 11.07.07

AGENDA JULY 2007

Item FINANCE

a) To confirm payment of accounts:

Administration M3 £1,445.92

Burial Ground expenses £12.92 + VAT £2.26 = £15.18

Cambs County Council Big Wild Read Sec 137 payment donation £100

b) To approve payment of outstanding accounts:

Site & Maintenance Services South Road Play Area Gate post and hinge **£30** + VAT £5.25 = £35.25

Herald Contract Services Grass cut inners 7 and 20 June, verges 27 June **£820** + VAT £143.50 = £963.50

Burial Ground:

The Mower People Limited New cable to strimmer **£26.30** + VAT £4.60 = £30.90

Site & Maintenance Services Blacksmiths Grave paint **£90** + VAT £15.75 = £105.75

Youth:

Histon & Impington Recreation Ground Hire of MUGA and Hardcourt (Youth Sports and After School Club) **£499.14** + VAT £87.36 = £586.50

Cambs County Council Youth work time Wednesdays 21.2.07 – 24.5.07 **£2,007.90**

Petty Cash Imprest account (to be advised)

c) Paid in: Burial Ground: Bretherton memorial £60; Bretherton Inter £96; Histon PC fees 2006-07 £2,454.87. CCC Grass cutting agency fee £1,349.11. To pay in: Burial ground Inter Facobs £60